



# Town of Berwyn Heights

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**MAYOR**  
Amanda M. Dewey

**COUNCIL MEMBERS**  
Jodie A. Kulpa-Eddy (Mayor Pro Tem)  
Christopher S. Brittan Powell  
Jason W. Papanikolas  
Ethan D. Sweep

## CDMA Meeting Minutes May 4, 2021| 9 AM

This meeting was held by videoconference due to the ongoing COVID-19 health emergency. Copies of the agenda and budget were distributed to businesses and posted to the Town's website in advance of the meeting.

### 1. Welcome and Introductions

Mayor Dewey opened the meeting at 9:05 am with welcoming remarks and introductions of Town Staff. In attendance from the Town of Berwyn Heights were:

- a. Mayor Pro Tem Kulpa-Eddy
- b. Town Manager Laura Allen
- c. Police Chief Kenneth Antolik
- d. Police Lt. Daniel Unger
- e. Police Detective Steve Krouse
- f. Code Compliance Director Hollyce Goodwin

CDMA members participating in the meeting were:

- a. Marc "Kap" Kapastin, Quantum Companies
- b. Janice Stallworth, Maryland Neighborly Networks, INC 5411 Berwyn Road, Unit 203
- c. Joette Queen, SECU (State Employees Credit Union), 6011 Greenbelt Road
- d. Sue Hur, Cunningham Investments, LLC, 8824 Cunningham Drive

Town Manager asked the participants if they objected to having the meeting recorded and there were no objections.

### 2. Public Safety Updates

Chief Antolik thanked the businesses for attending the meeting and gave a brief presentation of the Town's safety statistics for the past 10 years. Lt. Unger introduced Detective Krouse who will be serving as the Police Officer assigned to the commercial district. Detective Krouse encouraged businesses to let him know of any issues. He's happy to help. He specifically mentioned active shooter training and security reviews as services available to businesses. He also stressed the importance of following the pandemic regulations and reaching out to the Police Department with any questions on that topic.

### 3. Announcements for Town Business Community

Code Compliance Director Hollyce Goodwin thanked the businesses for participating in the

meeting. She encouraged them to use hand sanitizer and wear masks inside buildings to stay safe. She mentioned business license renewals are due in June and the form has been updated. Businesses were encouraged to email or call Code Compliance with any questions. Property managers were asked to keep their tenant list update to date. That annual update request will be coming soon, and property managers were encouraged to provide updated information to the Town throughout the year.

Director Goodwin mentioned several programs available to local small businesses through the Small Business Administration and the Maryland Small Business Development Center.

Sue Hur asked if the Town was responsible for repairing the driveway apron to her business. She was told by Prince George's County to check with the Town. Town Manager Allen indicated she would look into it and get back to Ms. Hur later that day.

#### **4. Town Capital and Infrastructure Improvements**

Town Manager Allen gave a brief presentation on the Town's Capital Plan for the coming fiscal year. She explained the Town held off making large purchases and implementing capital projects during the current fiscal year (FY 2021) because of the financial uncertainty caused by the Pandemic. Some small projects, fixing potholes and addressing bicycle and pedestrian safety have been completed. For FY 2022, which starts in July, the proposed budget contains \$210,000 for road and sidewalk work and \$30,000 for additional pedestrian and bicycle safety projects.

Ms. Allen also mentioned the Greenbelt Road Task Force and Working Group which is a collaborative effort between the Cities of College Park and Greenbelt along with the Town of Berwyn Heights to enhance Greenbelt Road. The Working Group is in the process of identifying potential funding.

#### **5. Public Safety Taxing District FY 2022 Budget**

Ms. Allen presented the PSTD proposed FY 2022 Budget for the approval of the CDMA members present. She indicated the Town was not proposing a change to any of the rates. The FY 2022 PSTD Proposed Budget maintains the current tax rates in the Public Safety Taxing District of \$0.12 per \$100 of assessed value on real property and \$0.15 per \$100 of assessed value on business personal property.

She explained the purpose of the PSTD is to provide funding for a Police Officer focused on the commercial district. The Town of Berwyn Heights benefits from one of the lowest crime rates in Prince George's County through enhanced visibility for crime prevention and deterrence. Continued PSTD funding helps to facilitate the safest possible environment for Berwyn Heights' residents, businesses, and visitors.

Ms. Allen stated the FY 2022 Proposed PSTD Budget is subject to the approval of the CDMA. She asked if any of the businesses present would make a motion to approve the proposed budget. Janette Queen, from SECU, made the motion which was approved unanimously.

In closing, Ms. Allen thanked the businesses for attending the meeting and mentioned Town staff have been asked to take a look at the businesses license process to ensure it meets current

best practices. She indicated the Town would be reaching out with more information and request feedback from the business community on any proposed changes in the fall.

The meeting adjourned at approximately 9:45 am.

Prepared by: Town Manager Allen