

# SHADE TREE PLANTING PROGRAM

In order to increase the tree canopy and to beautify our streetscape, the Town of Berwyn Heights is offering to plant shade trees in front of or beside resident's homes. Trees will be planted at no direct cost to the residents.

If you would like a tree planted along the curb, (in the public right-of-way), or on your property, (within twenty feet of the curb), please complete this form and return it to Town Hall, **no later than May 1st**.

If a tree is planted in the public-right-of way, it will be owned by the Town of Berwyn Heights and its long-term care will be the responsibility of the Town. If the tree is planted on the resident's property, the property owner must commit to keeping the tree for at least five years, and its long-term care will be the responsibility of the homeowner.

Town staff will assess each requested location to determine if the location is suitable for the species of tree desired . Planting will not be done under powerlines or over underground utilities.

## TREE PLANTING APPLICATION

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Are you the property owner?** \_\_\_\_Yes \_\_\_\_ No

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Preferred planting location(s):** \_\_\_\_\_

(List public or private property; provide/ attach sketch as needed; location will be confirmed prior to planting.)

**Requested tree species (Optional):** \_\_\_\_\_

I commit to caring for and monitoring the health of the tree(s) for a minimum of two years from the planting date. I will water 1-2 times a week as needed, maintain 2" of mulch (not touching trunk), pull weeds, keep mowers & string trimmers away and remove the stakes and straps after 1 year.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Only a limited number of trees are available. To reserve a tree, return this application to Town Hall at the mailing or email address listed below. If you have any questions, please contact Maria Broadbent, Town Manager at 301.474.5000.

**\*Complete the section only if you are requesting a tree to be planted on private property\***

As the owner of the property located at \_\_\_\_\_, I give permission for the Town of Berwyn Heights to enter my property for the purpose of planting a tree(s). I understand that once installed the tree(s) is my property with all the rights and responsibilities it entails.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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