

Job Description

Job Title: Crewman 2
Department: Public Works

Grade: 3

Definition:

The Crewman 2 performs semi-skilled work with a minimum amount of supervision. Performs a variety of tasks requiring manual labor and the use of hand tools and small equipment. Work is performed under the general direction and supervision of the Director of Public Works and department supervisory personnel.

Duties:

1. Erects and maintains playground equipment and various park maintenance equipment such as mowers, tractors, leaf vacuums, chainsaws, etc.
2. Cuts and prunes trees, plants and shrubs.
3. Assists in landscaping activities.
4. Performs various street maintenance such as shoveling snow and spreading sand or salt, patching potholes and curb repair.
5. Mows lawns and rakes leaves.
6. Operates a variety of vehicles and equipment including dump trucks, jackhammers, tractors, small rollers, etc.
7. Performs vehicle and equipment maintenance under the direction of supervisory personnel.
8. Cleans and maintains buildings
9. Performs general labor duties as assigned.

Required Knowledge, Skills & Abilities

Good knowledge of methods, materials and techniques used in Public Works maintenance and construction. Good knowledge of occupational hazards and safety precautions related to the work. Ability to follow oral and written instructions, to keep records and prepare brief reports. Physical strength and agility sufficient to perform strenuous manual labor for extended periods under varying weather conditions.

Minimum Education/Experience

Two years reliable service as a Crewman 1 or equivalent experience.

Required Licenses/Certifications

Valid driver's license