

# Berwyn Heights Bulletin

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*Incorporated 1896*

MAY 2017

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## Berwyn Heights Day

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## FY 2018 Budget Adoption

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**SUMMER REFUSE  
& RECYCLING  
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**TEST NEW RECYCLING  
BINS AT BH DAY**

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**SPRING  
CLEANUP**

## PUBLIC HEARING

**Adoption of  
FY18 Town Budget  
May 10, 7:00 pm**

**Town Office**

The Town Council will hold a public hearing prior to adopting the FY18 General Fund and Public Safety Taxing District Budget at the May Town meeting.

Comments are welcome.

For information please contact Town Administrator Cowles at

[jcowles@town.berwynheights.md.gov](mailto:jcowles@town.berwynheights.md.gov)

## PUBLIC HEARING

**Introduction of  
FY17 Budget Amendments  
May 10, 7:00 pm**

**Town Office**

The Town Council will hold a public hearing for the introduction of the FY17 Budget Amendments at the May Town meeting.

Comments are welcome.

For information please contact Town Administrator Cowles at

[jcowles@town.berwyn-heights.md.gov](mailto:jcowles@town.berwyn-heights.md.gov)

## HOLIDAY REFUSE SCHEDULE

**IN OBSERVANCE OF MEMORIAL DAY  
TOWN OFFICES CLOSED ON MAY 29**

*Thank you to all those who have served our country*

Mon	05/29/17	NO PICKUP
Tue	05/30/17	Trash & Bulk Trash, Town-wide
Wed	05/31/17	Recycling & Yard Waste, Town-wide
Thu	06/01/17	Trash, Town-wide
FRI	06/02/17	No Trash

**Please Do NOT Leave Trash  
at the Curb over Holiday**

## TOWN MEETINGS NOW START AT 7:00 P.M.

Town meetings are held on the 2nd Wednesday of every month and are open to the public. They provide an opportunity for you to bring to the attention of the Town Council any matter of concern, and serve as a venue for formal Town Council actions as well as reporting on Town government activities. Please join us on Wednesday May 10 at 7:00 p.m. in the Town Hall.

## IF YOU NEED POLICE ASSISTANCE IN A NON-EMERGENCY SITUATION AFTER BUSINESS HOURS

**CALL 301-352-1200.**

Tell the Prince George's County Police Dispatcher the nature of your problem and specify that the on-duty Berwyn Heights Police Officer respond to your call.

**IN AN EMERGENCY,  
CALL 911.**

**Advertising Rates For the  
BH Bulletin**

TERM	NON-RESIDENT	
	RESIDENT	RESIDENT
<b>EIGHTH (1/8) PAGE</b>		
1 Month	\$30.00	\$36.00
6 Months	\$162.00	\$192.00
12 Months	\$230.00	\$336.00
<b>QUARTER (1/4) PAGE</b>		
1 Month	\$50.00	\$72.00
6 Months	\$270.00	\$384.00
12 Months	\$384.00	\$672.00
<b>HALF (1/2) PAGE</b>		
1 Month	\$100.00	\$144.00
6 Months	\$540.00	\$768.00
12 Months	\$768.00	\$1,344.00
<b>FULL PAGE</b>		
1 Month	\$200.00	\$288.00
6 Months	\$1,080.00	\$1,536.00
12 Months	\$1,536.00	\$2,688.00

# Berwyn Heights Day 2017

## Saturday, May 6th

- 8:00-8:30 am      Fun Run Registration at Town Center
- 8:30-9:30 am      Fun Run from Town Center around Lake Artemesia
- 8:30 am-Sold Out   Seniors Bake Sale at the Senior Center
- 9:00-11:00 am      Pancake Breakfast at Town Center, \$5/ adult, \$3/ kids
- 12:00 pm           Parade from Berwyn Heights Elementary to Sports Park
- 1:30 pm            Historical Tour hosted by the BHHC
- 11:00-4:00 pm      Festivities at Sports Park including:

- ***The Grand Stand***— Parade Announcement, “Citizen of the Year” Award will be presented, and music courtesy of DJ “Texas Fred”
- ***The Marketplace***—Mother’s Day is right around the corner. Stop by & grab a gift for mom, or yourself at one of our many Crafter or Vendor Tables.
- ***Information & Volunteer Booths***—Learn more about Local Clubs, Town Groups & Organizations
- ***Food Court***— Something for everyone! Hot-Dogs, Burgers & BBQ at Karate Club Grill; Fried Oreos, Funnel Cakes, Snacks & Drinks at Boys & Girls Club Snack Bar; Sambusas from Shagga Restaurant; Snow Cones & Cotton Candy!
- ***Rides & Attractions***— Clown, Moonbounce, Obstacle Course, Train Ride, “Disco Cars”, Midway Games, Slide & More!
- ***“Berwyn Heights-GO” Scavenger Hunt***—Grab your Cell Phone & Get Ready to GO on a Berwyn Heights Day themed Scavenger Hunt for a chance at a Prize!
- ***Beer Garden***—Grab a “cold one” to support the Boys & Girls Club.  
(Must be 21 or over with Valid ID, to be Consumed within Designated Area)

***Mariachi Performance—2pm-3pm***

**Follow the event at: [www.facebook.com/BHDay2017](http://www.facebook.com/BHDay2017)**

\*In Case of Severe Rain: Kids Games, Rides and DJ will be in the Community Center Gym, 6200 Pontiac St. Food, Craft Vendors, and Mariachis will be in the Upstairs Party Room at the Town Center, 5700 Berwyn Rd.

# BERWYN HEIGHTS DAY

● ● ● ● ● **PARADE ROUTE**  
(starts at Berwyn Hts Elementary)

- - - **TRAIN ROUTE**  
(rides are FREE all day)

**ROAD BLOCKS**  
11:00 am - 4:30 pm  
12-1:30 pm (during parade only)

 **BHVFD FIRST AID Station & FIRE PREVENTION Activities!**

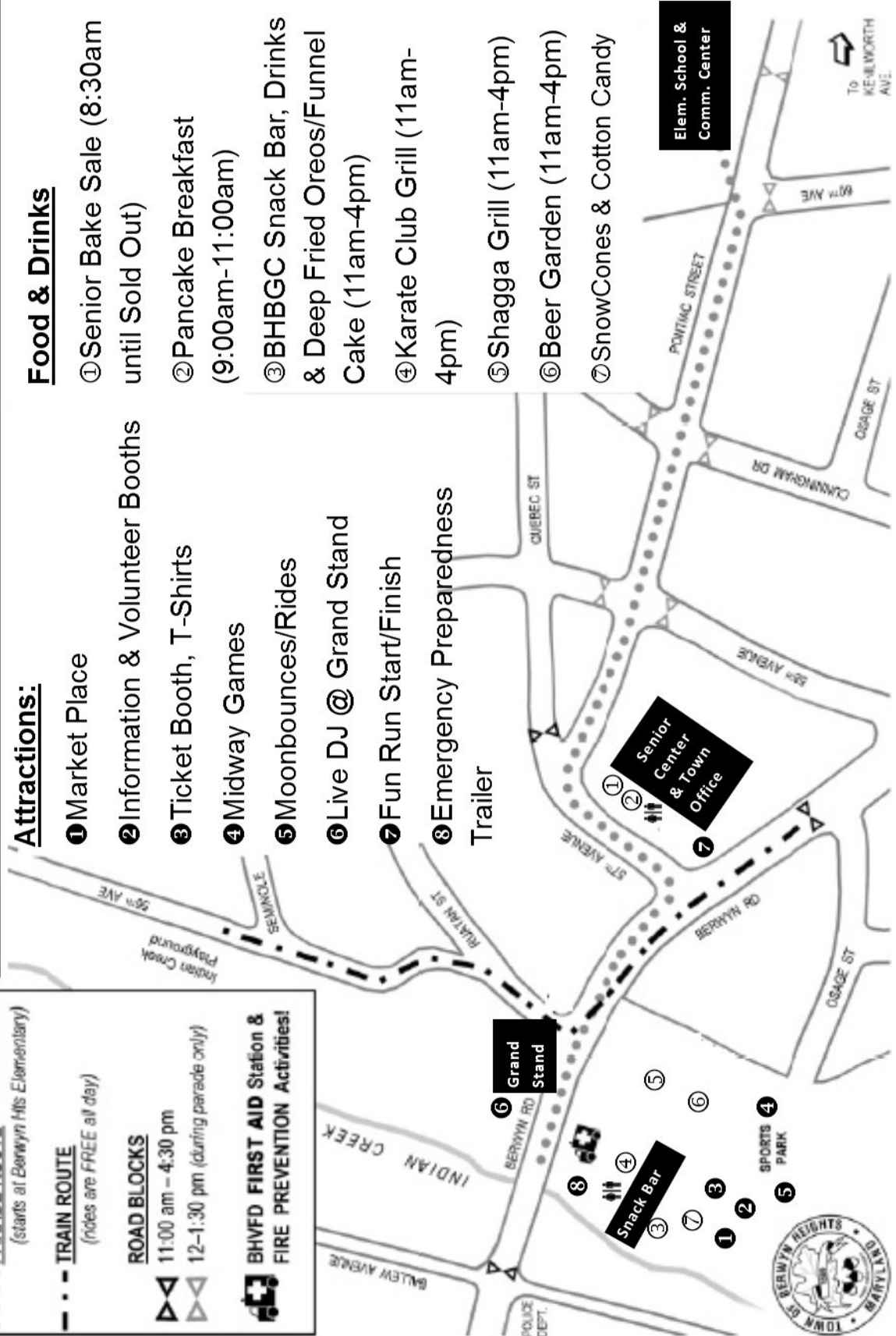
**In Case of Severe Rain:** Kids Games, Rides and DJ will be in the Community Center Gym, 6200 Pontiac Street. Food, Craft Vendors, and Mariachis will be in the Upstairs Party Room

## Attractions:

- 1 Market Place
- 2 Information & Volunteer Booths
- 3 Ticket Booth, T-Shirts
- 4 Midway Games
- 5 Moonbounces/Rides
- 6 Live DJ @ Grand Stand
- 7 Fun Run Start/Finish
- 8 Emergency Preparedness Trailer

## Food & Drinks

- 1 Senior Bake Sale (8:30am until Sold Out)
- 2 Pancake Breakfast (9:00am-11:00am)
- 3 BHBGC Snack Bar, Drinks & Deep Fried Oreos/Funnel Cake (11am-4pm)
- 4 Karate Club Grill (11am-4pm)
- 5 Shagga Grill (11am-4pm)
- 6 Beer Garden (11am-4pm)
- 7 SnowCones & Cotton Candy





Berwyn Heights Day ***FUN RUN*** Sat., May 6<sup>th</sup> 8:30 am

Bring the whole family for an enjoyable run/walk around Lake Artemesia with post-race refreshments! This race is non-competitive!

Registration and race begins at the Town Center and will proceed to nearby paths

**Registration begins at 8:00 am**

**Cost is \$10.00 per adult and \$5.00 per child 13-17 and \$2.00 12 and under.**

**\*Strollers are free.**

*All registrants receive a commemorative T-Shirt (while supplies last)*

Please make checks out to the Berwyn Heights Recreation Council



NAME \_\_\_\_\_ AGE (if under 18) \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

SHIRT SIZE (PLEASE CIRCLE) CHILD: 8-10 14-16  
ADULT: S M L XL XXL

QUANTITIES LIMITED AND DISTRIBUTED ON A FIRST COME FIRST SERVED BASIS

**WAIVER – MUST BE SIGNED BEFORE REGISTRATION WILL BE ACCEPTED**

I know that running a race is a potentially hazard activity. I should not enter and run or walk unless I am medically able and properly trained. I agree to abide by any decision of a race official relative to my ability and safely complete the run. I assume all risks associated with this event including, but not limited to falls, contact with other participants, effect of weather, traffic, and the condition of the track, all such risks being known and appreciated by me. Having read this waiver and knowing these facts, and in consideration of your accepting my entry, I, for myself, and anyone entitled on my behalf, waive and release the Town of Berwyn Heights, its agents, servants and employees and event sponsors for all claims and liability of any kind arising out of my participation in this event including any liability which may arise out of the negligence or carelessness on the part of the person named in the waiver.

PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PARENTS SIGNATURE IF UNDER 18 \_\_\_\_\_



## Berwyn Heights Boys & Girls Club



### Bugle—May 2017

**Berwyn Heights Day is Saturday, May 6th!** If you would like your child to walk in the **Annual Parade**, please have them check in with Coach Jamie at the Lower Elementary School Parking Lot at 11:40am. Please have them in their uniform shirts (or in team colors—Red, Black or White).

The Boys and Girls Club Snack Bar will be open featuring Snacks, Beverages, and **World Famous Fried Oreos & Funnel Cake** courtesy of **Kristen Buker of Exit First Realty!**

Don't forget to stop by our **Raffle Booth** & buy tickets for your chance to win one of our great **Prizes!**



And adults, feel free to stop by for a cold one at our **"Beer Garden"**!



Our Spring Soccer Season is in session. Visit us online for Schedules.

**[www.BerwynHeightsBGC.org](http://www.BerwynHeightsBGC.org)**



Stay Tuned...

Our next **BHBGC Board Meeting** will be **Thursday, May 4th @ 8:00 PM** in the Love Room at Town Center. (All are welcome!)

**Spring Camp Out—Date TBD.** Info will be emailed & distributed by coaches.

**Follow us on Facebook! [www.facebook.com/BerwynHeightsBGC](https://www.facebook.com/BerwynHeightsBGC)**

# BERWYN HEIGHTS SENIORS CLUB

Next to the Town Office on 57th Avenue — Open Monday thru Friday, 10 A.M. to 2 P.M. — Phone 301-474-0018

Now that Spring is here, come to the Center, a soda, or a bottle of water and, of course, something to eat. You can always count on something to eat when you are with the Seniors!

## HAPPY BIRTHDAY TO

May 4	Marie LaRue
May 5	Lise Powell
May 6	Rosa Cimermanis
	Emma Smith
May 9	Joe Hudak
	Howard Johnson
May 14	Rachele Schultz
May 15	Leon Swain
May 20	Deb Hutchinson
May 22	Bonnie Beck-Obrien
May 23	Herman Seeger
May 31	Chris Rasmussen



The Seniors Wii Bowling League is pleased to announce that Meg Miller-Shane had her second and third 300 game. Please join Seniors in celebrating this momentous achievement. The 300 Club's two members are Alan Sinclair and Meg Miller-Shane.

## MAY ACTIVITIES

BINGO — Every Tuesday at 12:30 P.M.

WII BOWLING — Every Wednesday at 10:30 A.M.

GAME NIGHT — Every Thursday at 7:00 P.M.

POTLUCK & MOVIE — Second Saturday  
at 5:00 P.M.

MEETINGS— Second & Fourth Tuesday at 11:00  
A.M. The Fourth Tuesday is a Pot Luck!

## Upcoming Events

### May 8

Visit by Prince George's County Library staff for Arts and Crafts. Meet at 12:00 Noon.

### MAY 19

Trip to M.A.D.D. "Musical Revue", preceded by dinner at The VFW. Meet at 5:30 P.M.

**ALSO... Watch NATS Baseball** at 1:00 P.M. Date to be determined.

**BREAKFAST** at the Silver Diner on a Thursday. Date to be determined.

Call the Senior Center for times and more information.

**MEMBERSHIP** — You must be at least 50 years young!

Do you just "sit home"? Why not visit the Senior Center instead?



## NEIGHBORHOOD WATCH/EMERGENCY PREPAREDNESS COMMITTEE

### Financial Emergency Preparedness and Financial Literacy

This month we're reminding everyone how important it is to prepare financially for disasters. Building an emergency kit is essential but often, the missing component is preparing our finances, our insurances, and our personal documents in order to recover more quickly. We're featuring the Emergency Financial First Aid Kit this month and we hope that you'll put it in as many hands as possible.

- ◆ Americans at all income levels have experienced the challenge of rebuilding their lives after a disaster or other event. In these stressful circumstances, having access to personal financial, insurance, medical and other records is crucial for starting the process of recovery quickly and efficiently.
- ◆ Being ready for a disaster is more than storing water and supplies. You also need to be financially ready. Starting early and having adequate insurance, a plan to pay your bills and access to your important records and accounts will help you get back on your feet faster and avoid problems with your credit when you need it most.
- ◆ The [Emergency Financial First Aid Kit](#) (EFFAK), a joint publication from [Operation Hope](#) and the FEMA [Citizen Corps](#), can help you prepare now. Use the EFFAK to identify your important documents, medical records, and household contracts.



### Free Karate Training!!!!

Train with Sensei Leon Swain, 5<sup>th</sup> degree black belt, five-time inductee into the World Professional Martial Arts Hall of Fame & member of Shihan John Roseberry's Sho-Rei-Shobu-Kan Budo Organization. Open to all ages/all levels.

**Berwyn Heights Town Center: 5700 Berwyn Rd-2<sup>nd</sup> Fl.**

**Year-Round: Mondays and Fridays 5-7 pm**

**We are grilling on Berwyn Heights Day May 6<sup>th</sup> as a fundraiser.**

**Hot dogs • Hamburgers • Pork BBQ • Veggie Burgers**

**Please stop by.**

For more information, contact Sensei Leon Swain at 301-728-2881 or Sensei Brett Bentley at 240-678-9103 ([Brett.t.bentley@gmail.com](mailto:Brett.t.bentley@gmail.com))





**v a r g e s - s n o m a i n**

Rearrange letters to solve puzzle

Hint: Subdivision



Join Us for a Tour of BH Museum

*Berwyn Heights Day*

Saturday, May 6, 1:30 pm

- Learn solution to the April puzzle
- Find information about old homes
- Check out old street names
- Pickup history brochures

**Next Meeting: May 23, 7:30 pm | G. Love Room**

For information contact Kerstin Harper at [kharp@berwynheightsmd.gov](mailto:kharp@berwynheightsmd.gov)

Visit our website at <https://berwynheightshistory.wordpress.com/>



## Public Works Summer Schedule

The Public Works Department will move to a Summer schedule from May 29<sup>th</sup> until September 4<sup>th</sup>. The crew will start their day at 6:30 AM and end at 3:00 PM to get their most difficult work done during the cooler portion of the day. The change will not interrupt any of the services that residents currently receive.

## Recycling Bin Demonstration

During Berwyn Heights Day, the Public Works Department will conduct a demonstration and test of different size recycling bins with wheels. Staff will seek comments and suggestions from residents on what works best. We look forward to your participation.

## What Can I Recycle?

The Town Council and the Public Works Department are encouraging residents to increase the amount of recycled materials. The goal is to increase the Town's recycling rate to 33% by 2020.

If you would like to know what items are recyclable, please check Waste Management's website: [www.wm.com/thinkgreen/what-can-i-recycle.jsp](http://www.wm.com/thinkgreen/what-can-i-recycle.jsp). DPW also collects batteries and fluorescent bulbs that residents can drop off in the bins in front of the Town Office.

To reach Director Cox, please send email to [sc@berwynheightsmd.gov](mailto:sc@berwynheightsmd.gov) or call (301) 474-6897.

## Worksession

### March 6, 2017

#### Executive Session (6:30 – 7:00 p.m.)

Citizen of the year selection

#### Regular Meeting

The meeting was called to order at 7:00 p.m. Present were Mayor Cheryl Jewitt, Mayor Pro-Tem (MPT) Jodie Kulpa-Eddy and Councilmembers (CMs) Patricia Dennison, Christopher Rasmussen, and Gerald Shields. Also present were Town Administrator (TA) Jessica Cowles, Clerk Kerstin Harper, Green Team members Amanda Dewey and Kayla Agonoy as well as Mike Attick.

#### **1. Announcements**

Upcoming events include a March 18 St. Patrick's Day Potluck and a March 26 BHHC Spring Reception.

#### **2. Minutes**

On a motion by CM Dennison and second by MPT Kulpa-Eddy, the February 6 worksession minutes were approved 5 to 0. The February 8 Town meeting minutes were distributed.

#### **3. Department Reports/ Citizen Comments**

Mayor Jewitt reported that she walked through Berwyn Heights' industrial area along Branchville Road and Ballew Avenue with TA Cowles, who pointed out where the Town's boundary runs. Some properties need cleaning up but generally roads and sidewalks are in good shape and trees are healthy. Mayor Jewitt also attended the Green Team and NW/EP meetings. NW/EP's wine festival will be postponed and new ideas for Berwyn Heights Day are under consideration.

MPT Kulpa-Eddy reported that a new No U-Turn sign was installed on Pontiac Street to discourage parents from making a U-turn after dropping off their children at the Berwyn Heights elementary school. She also announced a March 25 raingarden workshop at the Colmar Manor Community Center, and an April 1 rain barrel workshop in Greenbelt. Details will be posted at the Town website.

CM Rasmussen reported that he notified TA Cowles and Code Supervisor Glass about an overflowing trash can belonging to a business on 55<sup>th</sup> Avenue near Lake Artemesia. The Code Department will include the street in its patrols. Two residents have expressed an interest in serving on the Shade Tree Board.

TA Cowles explained that Pepco recent-

ly provided a revised tree replanting plan that takes into account the Town's request to include medium-size trees (50' to 60' tall at maturity) for replanting along Edmonston Road. Pepco plans to replant about 330 trees with 200 reserved for the Edmonston Road barrier. Evergreens are included among the new trees. To solicit input from residents, the plan will be posted to the website for 2 to 3 weeks to receive written, public comments until March 27 and suggestions incorporated into a final plan. It is hoped that planting can begin in early April. Tree replacements on private property will be replanted by Pepco with input from the property owner.

CM Dennison reported that Public Works continues to pick up trash and recycling. CM Shields reported that the citizen survey is progressing. He is utilizing a College Park survey as a template. In February, he notified the M-NCPPC Recreation Department about floating debris in Lake Artemesia and they have initiated a work order for cleanup.

**Citizen comments:** CM Shields received a comment on a problem rental on Cunningham Drive and 2 comments on the Rental Housing Ordinance. Mayor Jewitt also received comments on the Ordinance 120, which she will share during discussions of the Ordinance.

#### **4. Action Items**

There were none.

#### **5. Discussion Items**

**Green purchasing policy:** TA Cowles explained that the Green Team has submitted a green purchasing policy for the Council's consideration as part of a triennial re-certification requirement for the Sustainable Maryland Certified program of which the Town is a member. She and all directors have reviewed the policy and their comments are included in the draft before the Council. The policy encourages, but does not require Town staff to take sustainability criteria into account when making purchases. Criteria include a number of environmental impact and social equity factors.

Green Team members Kayla Agonoy and Amanda Dewey were present to provide details on the proposed green purchasing policy. Ms. Agonoy said that Berwyn Heights was first certified as a sustainable community in 2014. Recertification is due at the end of June. To become recertified the Town needs to complete 2 out of 8 priority action items, of which a Green Purchasing Policy is one. The policy aims to direct purchasing towards products and services that have a

lesser or reduced effect on human health and the environment than comparable products and services; however, the policy is not intended to interrupt the efficiencies of the Town's procurement process or prevent making fiscally prudent decisions. The Green Team can advise the Town on available green products and services.

Ms. Agonoy continued that the Green Purchasing Policy is one of the least expensive action items to implement. For purposes of Sustainable Maryland recertification, the policy must be formally adopted by the Town Council and distributed to all purchasing personnel. The Town must submit documentation of the adoption of the policy and distribution to staff.

In response to Councilmembers' questions, Ms. Agonoy said that in some cases good alternative green products may not be available. The policy would focus on products and services where green products are available. Criteria for meeting the green label can include less toxicity, energy efficiency, lower manufacturing and transportation costs, and waste reduction. TA Cowles said that the Town already considers environmental impact and energy efficiency when making purchasing decisions. Recently, brighter and more energy efficient LED lights were installed in the Public Works building, and more energy efficient A/C units were purchased for the Town Center. The Council expressed some concern about including local businesses and social equity factors among the criteria for green purchasing. Amanda Dewey replied that social equity and environmental impact are often inter-related. She recommends not separating social equity factors from the policy. The Council agreed to review the policy at the next worksession and consider adopting a resolution at the April 12 Town meeting.

**FY 2018 Proposed Budget:** TA Cowles referred the Council to a FY 2018 budget binder that contains detailed budget information. She then gave an overview of the FY 2018 budget. The FY 2018 budget is in the 2<sup>nd</sup> year of the County's triennial reassessments, and is projected to increase by 4.79% over the FY 2017 budget. A projected 1% increase in revenues enables the Town to finance all the FY 2018 operating needs without dipping into prior year's unrestricted fund balance, or surplus, as was done during the recent recession.

#### Revenues

**Taxes:** An overall increase in revenues of 1% is projected, due in large part to an estimated 8% increase in real property taxes. It is recommended to waive the constant yield tax rate and keep the real property tax rate at the current levels of \$0.50 per \$100 of assessed value, plus a \$0.03 road tax. The increased real estate tax revenues are needed to make up for a shortfall in income tax revenues of approximately \$40,000 compared to prior years, in which the Town was overpaid due to an error by the State Comptroller. Personal property taxes are also projected to decline due to fewer businesses being subject to the tax and delinquencies. The PPT rates remain unchanged at \$1.25 per \$100 of assessed value, plus 75 cents for infrastructure improvements.

**Licenses and Permits:** The FY 2018 budget projects an increase of 3.4% or \$4,600 in receipts from licenses and permits, due in part to increases in building and dumpster permits. Another \$1,000 increase in business license fees is attributed to stepped up enforcement of non-compliance. Rental license fees have decreased as more homes are converting to owner-occupied residences.

**Intergovernmental Revenues:** Police aid is level-funded at \$51,400, and HUR may see a slight decrease of 4%, or \$105,500, based on MML projections. The State Assembly has not appropriated these funds yet.

**Fines & Forfeitures:** This revenue source is projected to be \$95,000 for all fines. This reflects a 5% decrease over FY 2017 due mostly to a decline in code fines, which is attributed to greater compliance.

**Reserves and Fund Balance:** A total of \$50,000 is appropriated from the fund balance or surplus to fund items identified as priorities in the Council's strategic plan.

**Expenditures** Operating expenses have been held close to last year's levels.

**Salaries:** The largest increase is in salary line items, due to the FY 2017 3% Cost of Living Adjustment (COLA), and bringing certain positions up to the minimum pay of the new pay plan. Additionally, funds for a 1% COLA and 2% merit increase are proposed in FY 2018, as well as a \$4,000 stipend for a Parks & Recreation assistant. It is proposed to fund a portion of the Town Clerk's salary from the cable budget for time spent operating the Town's cable TV channels and live streaming. The salary of the cable TV operator is also funded from

this budget.

**Health Insurance:** The Town is in its first year as a member of the LGIT health insurance program. LGIT actuaries project an 8% increase in the program, which accounts for 2 additional employees in FY 2018 as well as a higher ratio of family to single employee plans. It is proposed to increase the employee contribution for a family plan from 15% to 20% to offset a part of the increase in cost. LGIT may issue a refund to the Town if plan usage is less than actuarial projections.

**Capital Projects:** It is proposed to fund several studies to move forward with some of the priorities in the Council's strategic plan. This includes \$20,000 from Highway User Revenues (HUR) for a road study; \$40,000 from the Greenbelt Station reserve for an architectural study of the Town Center complex to find a long-term solution for housing the Police Department; \$30,000 from the Greenbelt Station reserve to fund an economic development study; \$50,000 total from the fund balance for 1) Town facilities security improvements; and 2) \$25,000 for implementing the recommendations of the FY 2016 tree inventory assessment.

Additional projects are funded from dedicated reserves, including \$40,000 from the Public Safety Reserve for a new police vehicle, and \$30,000 from the Vehicle Replacement Reserve for a hybrid vehicle for the Administration Department. The Town has applied for and is waiting to hear if a \$15,000 Smart Energy Communities grant will be awarded to purchase the hybrid car. An all-electric vehicle might be an option if the Washington Council of Governments (COG) makes available funds for electrical charging infrastructure. Overall, the Town's reserves are very healthy, with \$2.7 million in restricted reserves, and just under \$800,000 in the unrestricted fund balance after all expenses are deducted.

In response to Council questions, TA Cowles said that the Town could review economic development initiatives in neighboring cities to get ideas for what might work in Berwyn Heights. The City of Greenbelt has recently completed economic development studies, which generated ideas for improving the business climate. An economic development consultant will be better able to identify the right kind of initiatives for Berwyn Heights. The FY 2016 audit has information about the current fund balances, but does not specify applicable re-

strictions. Speed camera receipts can be used to finance capital as well as operational public safety expenditures. The 3 months operating reserve may have to be increased as the overall operating budget increases. TA Cowles will provide more information on reserves at the upcoming budget workshop, as well as an estimate of the total amount of money due the Town in liens from delinquent properties.

**Public Safety Taxing District (PSTD) budget:** TA Cowles explained that the Town levies a special tax on commercial and industrial properties in Town to fund an additional police officer. Historically, this has been the Detective, who investigates crimes affecting businesses. The special tax is \$0.10 per \$100 of assessed real property and \$0.15 per \$100 of assessed personal property. Revenues are projected to go up by 2% in FY 2018. The increase is not sufficient to cover the salary of the police detective, and \$10,000 is proposed to be taken from the PSTD reserve.

TA Cowles said, going forward, the Council must decide whether to increase the tax rates or fund a lower-paid officer position from this revenue stream. If the Council is considering raising the PSTD tax rates, she would recommend reaching out to Town businesses and explaining how the revenue is used. This is consistent with the Council priority of improving relations with the commercial district and the Commercial District Management Authority (CDMA). For comparison, she will seek to obtain information on special tax rates other municipalities in the area may levy on businesses.

**FY 2018 municipal tax differential:** TA Cowles explained that the Town has received a notice from the Prince George's County Finance Office regarding the Town's tax differential, a tax credit for services provided by a municipality. This year, the Town did not receive credit for Public Works and Police vehicle purchases. The reason given was that the vehicle purchases are not financed with loans but paid for with cash. This conforms to the County's budget manual, which allows a tax differential only for vehicle debt. Berwyn Heights is joining with other Prince George's communities, notably Greenbelt, which also pay cash for vehicles, to try to change the County's policy; however, this effort may not affect this year's tax differential decisions. On the positive side, the Town was able to contest the tax differential for police services, and raise the rate from 60% to 80% by providing proof of all the

creditable police services it provides.

Mayor Jewitt thanked TA Cowles for pursuing the tax differential with the County. MPT Kulpa-Eddy said, at the County Executive's listening session in February, Greenbelt and Bladensburg raised the issue and were informed that the policy would be suspended for this year. A work study group is to be set up to examine the tax differential policy on vehicle purchases. TA Cowles will try to find out if the Town would receive additional credit for vehicle purchases. Mayor Jewitt volunteered to participate in the study group.

**Town organizations:** Mayor Jewitt said that CM Shields is working on a survey of Town organizations, their structure and their relationship to the Town. Depending on whether they are categorized as a Town-appointed committee, club or 501(c)(3), they may have different privileges and obligations. One area of concern is about the use of the official Town seal and stationary by Town organizations on their Facebook pages and other social media. The Council may want to think about the process by which an organization is officially recognized by the Town, may represent the Town in an official capacity, use Town facilities for free, get free publicity in the Town Bulletin, is covered by the Town's insurance, etc.

CM Rasmussen said currently there is a mish-mash of organizations and little information about their bylaws and history. He sees a need for a formal framework governing the Town's relationships with Town organizations, which would form the basis for assigning funding and privileges. CM Shields said that he used the Bulletin to locate and survey Town organizations. He had a good response to his inquiries about how they are run and what they need from the Town. He will provide a chart at the next worksession. He will also share a Neighborhood Watch/ Emergency Preparedness social media policy he is in the process of drafting with NW/EP Co-chair Mike Attick.

**Ordinance 120 – Rental Housing:** TA Cowles highlighted the changes made since the last review of Ordinance 120. They include new language in Section 13 regarding the interpretation and waiver recommended by the Town Attorney; change in the title of Section 14 to "Severability"; deletion of definitions in Section 2 that are no longer used in the Ordinance; revision of the definition of rental unit; review of the usage of the terms "tenant" and "occupant"; and ex-

tension of the Ordinance's effective date to 60 days. In addition, the Council agreed to delete the definition for "rubbish."

The Council discussed recently received citizen comments on Ordinance 120. They include comments opposing deletion of the owner-plus-one exemption; requiring an agent if the property owner lives more than 50 miles from his rental property; requesting clarification about the roles of a property operator versus an agent; and whether the Town would cover the cost of hiring an agent.

CM Shields stated that he continues to support retaining the exemption from a license requirement for renting just one room in an owner-occupied home (owner-plus-one), while charging a de minimis fee. MPT Kulpa-Eddy said the key question is how to best determine whether the property owner lives at the house he or she is renting; this is what causes difficulties for the Code Department and is the reason why the change to the Ordinance was made. CM Rasmussen said he supports the license requirement for owner-plus-one rentals because it ensures that they comply with the latest health and safety regulations.

MPT Kulpa-Eddy asked how many resident home owners would be affected by abolishing the owner-plus-one exemption. TA Cowles said the Code Department does not have firm numbers, but there are several cases where home owners claim the exemption but are suspected of living elsewhere. CM Shields said that requiring proof of residence, such as a driver's license or homestead exemption, would solve this difficulty. After further discussion, the Council agreed that an owner-plus-one rental, where money or other compensation is required, is a business activity which the Town has an interest in regulating.

CM Rasmussen moved the Council go forward with adopting Ordinance 120, including all revisions made to date, at the upcoming Town Meeting. CM Shields seconded out of respect for the Council's hard work. The motion passed 4 to 1, with CM Shields opposed.

#### Town Council Schedule

The Council reviewed the calendar for the upcoming month. No changes were made.

The meeting was adjourned at 9:42 p.m.

Kerstin Harper, Town Clerk

## Town Meeting

### March 8, 2017

The meeting was called to order at 7:00 p.m. Present were Mayor Cheryl Jewitt, Mayor Pro Tem (MPT) Jodie Kulpa-Eddy, Councilmembers (CMs) Patricia Dennison, Chris Rasmussen, and Gerald Shields. Also present were Town Administrator (TA) Jessica Cowles, Chief of Police Kenneth Antolik, Detective Daniel Unger, Code Compliance Supervisor Freddie Glass, Public Works Director Stevie Cox, Treasurer Michelle Rodriguez, Clerk Kerstin Harper, Maryland Milestones Executive Director Aaron Marcavitch and citizens.

Mayor Jewitt led the Pledge of Allegiance.

#### 1. Awards Ceremony

Mayor Jewitt awarded the Silver Medal of Valor to Detective Sergeant Unger for putting his life at risk to disarm an armed felon. On November 8, 2016, Detective Unger observed a Greenbelt officer giving chase to man who had robbed a pharmacy on Cherrywood Lane. Without hesitation, he ran across the street to join the chase and help subdue the man in the CVS parking lot, busy with shoppers and restaurant patrons. Later analysis revealed that the perpetrator was carrying a loaded weapon. Detective Unger did not wear a bullet proof vest during the incident.

#### 2. Maryland Milestones Presentation

Aaron Marcavitch, Executive Director of Anacostia Trails Heritage Area, Inc. (ATHA)/ Maryland Milestones, gave an annual update on ATHA activities and thanked the Town for its ongoing support of the organization. He said last year was a year of rebuilding. ATHA moved into new offices in a renovated historic building next to the Hyattsville city hall, which will also house the Anacostia Trails Heritage Center. ATHA is in the process of amending its boundaries to include Bowie, Glenn Dale and Cheverly into the organization.

In terms of programming, ATHA is securing funds to outfit a space in the Heritage Center for lectures and workshops, as well as expanding its bike tour offerings beyond the popular "Bike & Boat" and "Bike & Brew" tours. In the works is a tour focusing on the history of the Route 1 corridor, which will have some new information about the streetcars that once served the area. The popular "Rivers to Rockets" bike rally this year will also be a scavenger hunt to teach participants about the communities they pass



through, including Berwyn Heights.

ATHA is rewriting its 5-year plan with a greater focus on improving streetscapes and public transportation in the member communities, to include Routes 193, 210 and 410 that form a square with Route 1. This requires an effort to engage the State Highway Administration (SHA) to make improvements along these State roads. In conclusion, he thanked the Town for being a board member and invited all to visit the Heritage Center.

In response to questions, Mr. Marcavitch said that completion of the Heritage Center will depend on the award of a bond bill that is currently before the State legislature. ATHA is working on posting signs along Route 1 and the trolley trail directing people to the Heritage Center. There are 2 types of grants available through ATHA: 1) a mini grant provides up to \$2,500 to help fund small heritage tourism projects such as printing brochures or adding a bike repair station; and 2) Maryland Heritage Area Authority (MHAA) grants to help finance larger infrastructure improvements related to heritage tourism. ATHA plans to support the revitalization of Greenbelt Road by coordinating efforts of member communities, government agencies and non-profits to push SHA to take action. ATHA is also discussing other ways to promote economic development, one of which is a program to train local businesses in disseminating information about the cultural resources available in the heritage area. TA Cowles noted that Berwyn Heights, Greenbelt and College Park plan to hold a joint worksession on March 20 to discuss Route 193 improvements with SHA.

### 3. Minutes

Clerk Harper read a summary of the February 8 Town meeting minutes. On a motion by CM Dennison and second by CM Shields, the minutes were approved, as amended, 5 to 0.

### 4. Mayor's Report

Mayor Jewitt reported that an announcement about the relocation of the FBI headquarters continues to be postponed. At the last worksession, TA Cowles presented the proposed FY 2018 budget and the Council held an executive session to select a citizen of the year. The citizen of the year will be announced at the April Town meeting as well as in the May Bulletin. WTOP reported that WMATA's B-30 bus from Greenbelt Station to the BWI airport will operate with reduced service: once an hour, and only on week days. Mayor Jewitt will serve as

one of the judges in the upcoming "If I Were Mayor" essay contest sponsored by the Maryland Municipal League (MML). She also took an informative walk with TA Cowles along Branchville Road and Ballew Avenue, which make up Berwyn Heights' industrial district.

### 5. Department Reports

**Administration:** TA Cowles gave the treasurer's report for the month of February as Treasurer Rodriguez is attending a conference on benefits administration. Of note are the receipt of \$93,000 reimbursing the Town for the Safe Routes to School sidewalks, and completion of a clean audit with the Maryland State Retirement agency. TA Cowles was busy finalizing all changes to *Ordinance 120 – Rental Housing* and the proposed FY 2018 General Fund and Public Safety Taxing District budgets. The Administration Department is pushing to implement live-streaming for the March 25 budget workshop as well as the installation of a new VOIP telephone system.

MPT Kulpa-Eddy announced a March 25 "Creating Raingardens" workshop in Colmar Manor, and an ongoing Greenbelt "Great Rain Barrel Event" whereby homeowners can obtain rain barrels at a reduced price. The adoption of a Charter Amendment on Town boundaries that was introduced in February will be postponed to the April 12 Town meeting. The Charter Amendment will affirm recent changes to the Town's boundaries before a decision is made on the relocation of the FBI Headquarters.

MPT Kulpa-Eddy said she attended a February 13 meeting on the FBI headquarters, where attendees were briefed on the latest transportation requirements for each of the 3 locations under consideration. With regard to the Greenbelt location, the parking space requirements were increased from 3,600 to 6,000, and in Berwyn Heights a longer left turn lane was added on 60<sup>th</sup> Avenue entering Greenbelt Road. MPT Kulpa-Eddy attended a February 21 listening session hosted by the Prince George's County Municipal Association with County Executive Baker, at which she had the opportunity to ask about a feasibility study of Berwyn Heights' storm water system funded in the County's FY 2017-2022 capital improvement plan. County Executive Baker directed the Department of Public Works & Transportation (DPW&T) to get in touch with Berwyn Heights about the study.

**Code Compliance:** Code Supervisor Glass gave the Code statistics for the month of February. There were 8 vacant homes, 6 of which are for sale. Nine building permits were issued as well as 20 rental licenses. For spring, the Code Department will focus on bamboo and tall grass violations.

CM Rasmussen noted that the Code Department to date collected only \$3,000 of \$19,000 in fee and fine revenue budgeted for FY 2017. Overall lower code fee and fine revenues reflect the increased compliance Code Supervisor Glass has been able to achieve with property owners, which is a positive development. TA Cowles said she has budgeted for lower receipts in FY 2018.

CM Rasmussen announced that residents can still sign up for Good Neighbor Day, which includes invasive species removal at Lake Artemesia. Three seats are still open on the Shade Tree Board, which the Council is seeking to reactivate. The Town has received a preliminary replanting plan from Pepco showing what trees will be planted where to replace trees removed as part of Pepco's vegetation management program last fall. Private home owners who have lost trees will be contacted about replacements by Pepco directly. Replanting is expected to be completed by early April.

In response to questions, Code Supervisor Glass explained that he follows up on code violations triggered by a neighbor's complaint with a visit to the property of the complainant. If there is a violation, he then sends a notice of violation to the offender, and checks back later to see if the violation has been resolved. If not, he will issue a fine. Frequently, he will give a courtesy notice prior to sending a formal violation notice, either by talking with the property owner in person, or by leaving a doorhanger. A formal violation notice is required by the Clean Lot Ordinance, and gives a home owner a deadline for addressing a violation before a fine is issued.

**Parks and Recreation, Education and Civic Affairs:** CM Shields reported that he is continuing to work on MML's Banner City certification and on a survey of Town organizations. He has shared a social media policy with the Council, which he has drafted with Mike Attick for the CERT team. He notified M-NCPPC about litter at Lake Artemesia and they have issued a work order for cleanup.

**Public Works:** Public Works Director Cox reported that in February the Department collected 112 tons of solid waste, 71% of which was household

trash, 19% recyclables and 8% yard waste. He will propose increasing the share of recycling by providing home owners with larger, roll-away recycling bins as part of the FY 2018 budget process. He noted that one trash truck is in the shop for repairs and another will be repaired when the first one is back in service. Public Works is advertising for a crewman and an administrative assistant and hopes to have both positions filled by April 1. Repairs to the Town Center have been completed on time and on budget. Next, repairs at the Public Works yard are planned.

In response to questions, Director Cox said that he has talked with TA Cowles about designs for a new "Welcome to Berwyn Heights" sign. A Town-wide design competition is being considered. Revenues from the disposal of scrap metal and recyclables is minimal. Scrap metal is sold to PG Scrap at a rate of 2 cents per pound. Revenue from recycling depends on market conditions but the Town has not received payments in a while. The degree of contamination of recyclables with non-recyclable materials can increase the cost of disposal. One component in trying to increase the overall share of recyclables as opposed to mixed solid waste is a larger (64 gallon) recycling bin. Another important component is public education. The larger recycling bins would require the installation of an automatic lift on a collection truck, because they might be too heavy for one man to empty.

**Public Safety:** Chief Antolik introduced Mercy Muralles, an intern from Montgomery County College, who will assist the Police Department with daily tasks and event planning. He then gave the police activities report for February. There were 3 Part I offenses, which is lower than the 5-year average of 4.8, and 8 Part I offenses for the year-to-date, also lower than the 5 year average of 9.8. The officers issued 237 state and municipal citations and 49 speed camera tickets, all on Greenbelt Road. BHES Principal Singer notified parents that U-turns are not allowed on Pontiac Street in front of the school, and Public Works installed new "No U-turns" signs. Police will ticket offenders.

In response to questions, Chief Antolik said that parking violations have jumped from January to February because more people visit Lake Artemesia and park in places where they are not allowed, and the Police also focused on ticketing commercial vehicle parking violations. There is additional parking in the police

station parking lot, as well as at Sports Park and Indian Creek Park. The parking lot near the T-Ball field may need to be rehabilitated. Regarding speeding on Osage Street, Chief Antolik will check if the area can be considered a school zone and monitored by a speed camera.

## 6. Committee Reports

**Green Team:** Green Team member Diana Agonoy announced upcoming meetings and events: Green Team meeting on March 16, 7:00 p.m.; BHES school garden cleanup on March 18, 9 a.m.; and St. Patrick's Potluck Dinner on March 18, 5 p.m. The Seniors Club is looking for new members. Anyone over 50 years of age can join. The Senior Center is open daily from 10 a.m. to 2:00 p.m.

**Historical Committee:** Clerk Harper announced an upcoming spring reception featuring a moderated discussion of the post-World War II years in Berwyn Heights. The BHHC is also reaching out to Parks & Planning about creating a digital walking tour for the Town.

**Neighborhood Watch/Emergency Preparedness:** MPT Kulpa-Eddy reported that the Wine Festival has been tentatively rescheduled for May 20. The NW/EP is getting ready for Berwyn Heights Day and has scheduled a cleanup of the trailer for April 22. Any help is appreciated. The next meeting is on April 5.

**Recreation Council:** Reported under Green Team.

## 7. Unfinished Business

### **Ordinance 120 - Rental Housing 2<sup>nd</sup> Reading & Adoption of Amendments:**

Clerk Harper read the adopting language. CM Rasmussen moved to adopt it. CM Shields seconded. CM Rasmussen gave an overview of the amended Ordinance. He said that the Council postponed the effective date of the Ordinance to 60 days after adoption to give more time to rental home owners to comply with the new regulations. Key changes to the Ordinance include:

1) deletion of a long section detailing building and maintenance standards obviated by the adoption of selected State of Maryland and Prince George's County codes and applicable Town ordinances;

2) Extending the reach of the Ordinance to include all types of rental activity where some form of compensation is requested, including heretofore exempted rental units in owner-occupied homes, and permitting only immediate family members to rent from a home

owner without a rental license. CM Rasmussen gave a detailed defense of the Council's decision to eliminate the "owner-plus-one" exemption opposed by a number of citizens.

3) Requiring property owners who live more than 50 miles from their rental property to have a local agent, who can respond quickly in the event of an emergency; and

4) Replacing a provision allowing neighbors who live within 500' of a rental property to petition the Council about code violations with a general right of any resident to file a code violation complaint with the Code Department.

In conclusion, CM Rasmussen thanked the other Councilmembers for their efforts to improve the Ordinance and urged them to vote for adoption.

Mayor Jewitt said she agreed with most of CM Rasmussen's explanations of why the changes to the Ordinance were made. Changes were necessary in light of the arrival of new "Airbnb" type rentals to ensure the health and safety of people living in them.

MPT Kulpa-Eddy said she agrees that Ordinance 120 needed to be updated as it had not kept up with the latest federal and state regulations, notably on fire safety and lead paint. However, she was initially alarmed by the elimination of the family and the "owner-plus-one" exemptions in the first drafts of the amended Ordinance. She received a number of comments urging the Council to maintain them. At this point, she is satisfied that the Council opted to keep an exemption for immediate family members and for housing friends and acquaintances if no compensation is received. The focus of the Ordinance is intended to be on business transactions.

MPT Kulpa-Eddy also noted she learned about many problems associated with short-term rentals that warrant regulating these types of rentals. In fact, the State of Maryland may soon adopt legislation to regulate short-term rentals, which may necessitate the re-opening of Ordinance 120. For now, the Council plans to watch how enforcement of the amended Ordinance plays out.

CM Shields said he respects all the hard work that has gone into amending the Ordinance and supports the changes updating the health and safety provisions. However, he has received many citizen comments urging the Council to keep the owner-plus-one exemption and feels bound to respect this input by neither voting for, nor against, adoption.

Linnea Dodson, Pontiac Street, opposed the deletion of the “owner-plus-one” exemption. She said that she objects to requiring a rental license when a homeowner provides accommodations and receives a non-monetary compensation, as for example when a college student completes household chores in exchange for a room. If the home owner does not request payment, why should the Town.

Councilmembers replied that a license is only required if the arrangement implies a business transaction where a service is requested or expected as part of an informal agreement to let a person stay in the house. Some services, such as landscaping or home repairs, can be worth thousands of dollars.

Charon Birkett, Osage Street, said that she objects to having to pay the full \$300 annual license fee and going through inspections under the amended Ordinance for occasionally renting a room to a college student. Under this scenario, she would stop renting altogether. She asked if the Council has considered a monthly rental license fee for home owners who provide short term rentals. CM Rasmussen said the Council recognizes that sometimes the letting of a room is a gesture of hospitality or helping out rather than a business decision. Yet, money changes hands and profit is made, which qualifies it as a business activity subject to a license requirement.

Joan Hayden, Seminole Street, commented that the definition of a business transaction in the Ordinance may need to be clarified as it is interpreted differently by the Council and by residents. She also said that the latest version of the amended Ordinance was not posted long enough for citizens to review it before adoption. CM Rasmussen replied that the Town Attorney reviewed the Ordinance on several occasions and particularly scrutinized the definition of a rental unit. He proposed language clarifying the business aspect of renting, which was incorporated in the Ordinance. MPT Kulpa-Eddy said that the Ordinance provides flexibility for the Council to review questions of interpretation and waive provisions if warranted. Mayor Jewitt noted that earlier versions of the Ordinance were posted since January. The latest version had no policy changes over the earlier version.

Ms. Hayden said that an arrangement whereby a disabled person engages live-in help could then be construed as a business arrangement under the Ordinance. MPT Kulpa-Eddy said, in such a

case, the home-owner would likely pay the help, and not the other way around.

In a roll call vote, the Council voted 4-0-1 to adopt the amended Ordinance 120, with CM Shields abstaining.

## 8. New Business

**Resolution 02-2017: Adoption of Ordinance 120 Fee & Fine Schedule:** CM Rasmussen explained that this Resolution updates the fee and fine schedule related to Ordinance 120, focusing on areas where compliance has been difficult to obtain and adjusting fines to be in closer alignment with those in other municipalities. Clerk Harper read the Resolution. CM Rasmussen moved to adopt it. CM Shields seconded. MPT Kulpa-Eddy noted that the title should reflect that this is Resolution number 2 in 2017. CM Rasmussen moved to amend the motion on the table. CM Shields seconded. The amendment was approved 5 to 0. The original motion was approved 5 to 0.

## 9. Citizens Discussion

Katherine Hunter, Tecumseh Street, said that she is participating in a peaceful protest campaign “Forty Days for Life” against the Metropolitan Family Clinic on Greenbelt Road. On behalf of her organization, she has applied for a solicitation permit from the Town to go door to door to distribute literature. Chief Antolik advised her to make an announcement at the Town meeting and show the literature to the Council. The literature includes information on pregnancy crisis assistance as well as adoption services. The Council reviewed the literature. MPT Kulpa-Eddy asked to remove one of the brochures.

In response to questions, Ms. Hunter said that she will not leave literature at vacant homes or homes where residents indicate they are not interested.

Mike Attick, 62<sup>nd</sup> Avenue, recommended to Ms. Hunter that protesters do not go onto the property of the Clinic to avoid confrontation. He also sought clarification about the NW/EP line item in the profit and loss statement provided to the public. TA Cowles said that the NW/EP has spent 33% of its FY 2017 budget to date.

The meeting was adjourned at 9:45 p.m.

Kerstin Harper, Town Clerk

## Budget Workshop March 25, 2017

The meeting was called to order at 9:12 a.m. Present were Mayor Cheryl Jewitt, Mayor Pro-Tem (MPT) Jodie Kulpa-Eddy and Councilmembers (CMs) Patricia Dennison, Christopher Rasmussen, and Gerald Shields. Also present were Town Administrator (TA) Jessica Cowles, Police Chief Kenneth Antolik, Code Compliance Supervisor Freddie Glass, Public Works Director Stevie Cox and citizens.

## Announcements

This all-day budget workshop replaces the bi-weekly budget meetings of previous years and follows a new format. All agenda items will be discussed within a set time period. Citizen comments will be taken at the end. The meeting will be the first to be streamed live on the Town's website, and the first to utilize a new VOIP telephone system to take citizen comments over the phone.

## Budget

### A. Police Presentation, including Public Safety Taxing District (PSTD)

Chief Antolik gave an overview of the Berwyn Heights Police Department's (BHPD) mission, organization and services, and highlighted last year's accomplishments and next year's goals. The BHPD workforce consists of 9 full-time and 1 part-time officers, including 1 detective with US Marshall status, 1 civilian administrative assistant, 2 public safety aide volunteers and 1 community volunteer. The Department provides 24/7 police protection, as well as all-hands-on-deck for designated events. It maintains a speed camera monitoring program around the local schools and has a close partnership with the community. The police fleet currently comprises 9 marked vehicles, 5 unmarked vehicles and 1 covert vehicle. One vehicle was lost in an accident and will be replaced in FY 2017.

The Police Department's FY 2018 proposed operational budget is \$729,000, which represents a 5.1% (+\$35,400) increase over FY 2017. This is due largely to the implementation of salary increases following a Town-wide pay scale and position classification review. The budget request includes funding for 1 new police vehicle, 2 MDT tablets, 1 portable radio, 1 hand-held radar, and incentives for exceptional work.

### FY 2018 Police budget items Q & A:

- *Copier maintenance* appropriation is increased by 39% (+\$700). In FY 2017, there were cost overruns due to excess of color copying.

- *Telephone* appropriation is decreased by 17.6% (-\$300) due to switch to VOIP telephone system.
- *Capital outlay >500* covers the purchase of 2 new tablets and 1 hand held radar unit.
- *Ammunition* is level funded despite cost overruns in FY 2017. It is proposed to continue fire arms training at a State-run shooting range which uses traditional lead bullets. The department stopped using and stock-piling “green” ammunition because it is more expensive and does not perform as well. MPT Kulpa-Eddy asked for a memo to justify the use of lead bullets, as the Town plans to adopt a green purchasing policy.
- 1 new police vehicle is proposed to be funded from the Public Safety Reserve.
- *Salaries & Wages* line has a proposed 1% COLA and 2% merit increase. Previously *merit increases* were funded through a salary pool in the *Employee Benefits* budget and were implemented mid-year. Performance reviews have been rescheduled so that merit increases can be considered as part of the budget process.
- *Uniforms* appropriation is increased by 17.4% (+\$2,000). It covers the purchase of dress, patrol and casual uniforms for all officers, plus insignia. BHPD has a “no hand-me-downs” policy.
- *Gas & Oil* appropriation is level funded based on a \$2.50 per gallon cost estimate.
- *Speed camera revenue* is projected at \$30,000, with \$20,000 going to program administration and \$10,000 to a Volunteer Fire Department contribution raised in FY 2015 to make up for a decrease in donations from residents.

#### Q & A continued:

BHPD is unique compared to other small municipalities in that it has a detective with US Marshall status. The only police services not provided are emergency dispatch and crime lab. The cost of providing police services is credited back to the Town’s residents in the form of a County tax differential. CM Rasmussen requested to quantify the efficacy of the BHPD by measuring the crime rate per officer and/ or per patrol hour, as well as provide an objective measure of resi-

dents’ sense of personal safety to help justify police staffing levels. In the event of a 5% cut to the BHPD budget, Chief Antolik would put capital purchases on hold, i.e. tablets and hand-held radio. Funding for the NW/EP Committee and the BHVFD are proposed at the same levels as last year.

Public Safety Taxing District: TA Cowles gave an overview of the PSTD budget. The district collects a special tax from Town businesses to fund the salary of 1 officer. A decline in revenues of 3% (-\$2,000) is projected in FY 2018 based on a lower assessable base of commercial property. It is proposed to raise the special tax from 63 cents per \$100 of assessed value to 65 cents to balance the budget and be able to continue to fund 1 officer. The 65-cent tax rate is the constant yield rate.

At 10:15 a.m., the Council took a 15-minute break.

#### **B. Code Compliance**

Code supervisor Freddie Glass presented the Code Compliance budget. He gave an overview of the Code Department’s mission, organization, accomplishments and goals. The Code Department core functions center on enforcing Town Ordinances relating to property maintenance and rental licensing. The Department also administers the Town’s call-a-bus program. The Department has 1 full time Supervisor, who reports to TA Cowles, 2 part-time officers and 1 part-time administrative assistant. The fleet consists of 2 code vehicles and the call-a-bus. Goals for FY 2018 include a review of *Ordinance 104 – Building & Inspections*, optimizing part-time staffing, reduction in vacant properties, exchange of ideas about code enforcement with other municipal code departments, and continued cooperation with the Police and Public Works Departments, Green Team, Historical Committee and Neighborhood Watch.

Code Supervisor Glass and TA Cowles answered Councilmembers’ questions about the budget. The Code Compliance operational budget totals \$123,505, which represents a 6.5% (+\$7,550) increase over FY 2017, mainly due to salary increases.

#### FY 2018 Code budget items Q & A:

- *Salaries* are increased by 7.2% (+\$7,100) to implement Town-wide 1% COLA and 2% merit increases and bringing part-time officers to the minimum of the pay range.

- *Gas & Oil* appropriation for the call-a-bus program is increased by \$2,500 to fund a recreational program with Joe’s Movement Emporium. An MOU governing the proposed program has not been executed yet, and potential revenue from the program is not included in the budget.

- *Network/Software Support* (Comcate subscription) increase of 20% (+\$1,000) is in part due to a switch in billing from calendar to fiscal year.

- *Training & Seminars* is increased by 36% (+\$400) to fund additional training Code Supervisor Glass plans to take on rental inspections and codes referenced in amended Ordinance 120.

- *Uniforms* are level-funded despite overages in FY 2017. The additional expense was due to a new code officer being provided uniforms.

- *Rental Licensing* revenue is level funded. Possible increases in revenues resulting from amendment of the Rental Housing Ordinance are not yet known.

- *Building Permit* revenue is increased by 50% (+\$4,000) based on increased revenue received in FY 2016 and FY 2017, which reflects increased construction activity.

#### Q & A continued:

Total part-time staff hours do not exceed 35 hours per week and are sufficient to cover off season code activities. More hours are needed in the warm months to monitor properties for clean lot violations. The Code Department helps enforce noise violations but does not have its own decibel reader. It relies on the Police Department to check on noise violations.

Business licensing continues to be an Administration Department function. The compensation for hours spent by a part-time code officer on business licensing is charged to the Administration Department; those spent on code enforcement are charged to the Code Department. The Comcate code software facilitates tracking of code violations but has not led to an anticipated 2 hour per week reduction in staff hours. Staff hours are spent on more thorough field work and developing relationships with property owners.

A revision of *Ordinance 104 - Building &*



*Inspections* is planned for the next fiscal year. The Ordinance has not been updated since 2007 and needs a change in terminology for portable storage units and possibly an adjustment in the sliding fee schedule. The 2014 Ford Escape code vehicle has been added to the vehicle replacement reserve. The 2000 Saturn is due for replacement in FY 2018. The purchase of a hybrid or fully electric vehicle with the help of grants is being explored. In the event of a 5% budget cut, Supervisor Glass would reduce the communication, gasoline, and training appropriations.

At 11:15 a.m., the Council took a 15-minute break.

### C. Public Works Presentation

Public Works Director Stevie Cox gave a status report on Public Works Department (DPW) management and staffing changes, highlighted last year's accomplishments and outlined goals for the next year. The Department is about to hire a new administrative assistant and crewman to return to full staffing. The transition from interim Director Kenny Hall went smoothly and new DPW Foreman Cardenas is receptive to training and new ideas. Goals for next year include landscaping around the Town Center and Town parks, installing new "Welcome to Berwyn Heights" signs, certifying staff for commercial driver's license (CDL) and herbicide application, increasing the recycling rate, and improving customer service.

The FY 2018 proposed operating budget is \$728,000, which reflects an increase of 4.4% (+\$30,800) largely due to salary increases. Proposed capital purchases include recycling bins, a road repair study, DPW building & grounds improvements, and by 2020 a new trash truck and medium size dump truck.

### FY 2018 Public Works budget items Q & A:

- *Training & Seminars, Dues & Conferences* are increased by 60% (+\$1,200) and 100% (+\$1,000), respectively to invest in staff development. This includes CDL and herbicide application licensing as well as potentially training an in-house mechanic to service DPW vehicles.
- *Vehicle Preventative Maintenance increase* of 7.7% (+\$1,000) to keep vehicles on the road. The *Vehicle Repairs* line item had large overages in FY 2017 as a trash truck, leaf blower and repairs to other vehicles

had to be made. A different repair shop will be utilized in the future.

- *Tree Service* is level funded at \$9,000. In the capital budget, an additional \$5,000 is budgeted for a map-based application to manage Town trees, and \$20,000 for tree contractors to prune and remove trees identified in last year's urban forest study. DPW is planning to train employees in tree maintenance, but will likely continue to rent or borrow equipment needed to perform tree work. TA Cowles and Director Cox also plan to explore partnering with neighboring municipalities to share expertise and pool resources for tree maintenance.
- *Temporary Help* is level-funded despite significant overages in FY 2017. Temp service was used to cover staffing shortages. This year's additional expenditures should be recovered by savings in the salary line item due to vacancies. There was a high turnover in staff because of changes that occurred in the Department. The use of temp services should be much reduced next year because the Department will be again fully staffed. In normal circumstances, temp service is used only during the leaf and snow removal season.
- *Salaries* appropriation is increased by 12.8% (+\$46,000) to implement a Town-wide 1% COLA and 2% merit increase and bringing all employees to the minimum of the pay range. Included are the anticipated cost of salary increases due to CDL and other certification. TA Cowles and Director Cox will look into requiring a commitment from employees to remain in the employ of the Town for a certain period, if the Town finances their CDL and other training.
- *Recycling Supplies* is decreased 63.6% (-\$3,500) as money was moved to the capital budget to fund the purchase of larger recycling bins.
- *Street Lighting* is level funded at \$39,200 and includes electricity and maintenance. It does not include additional street lights that were recommended as part of a NW/EP survey of dark areas. TA Cowles can research if there is grant funding to move to different types of street lights.
- *Street signs* appropriation is re-

duced by 41.6% (-\$5,000) to pre-FY 2017 funding levels. DPW purchased and installed new street signs this year to comply with new reflectivity requirements.

At 12:30, the Council took a 30-minute lunch break.

### D. Capital Projects and Purchases

TA Cowles said the capital projects budget reflects the Council's priorities set forth in the strategic plan developed last year and includes funding for a street survey, an architectural study of the Town Center complex, new fencing and a gate at the Public Works building, security improvements at Town buildings, and new recycling bins.

### Vehicle Replacement Reserve

An \$82,000 contribution is proposed to fully fund the vehicle replacement reserve, in which money is set aside for cash purchases of most Town vehicles, bringing the total to \$1,176,700. A \$30,000 purchase of a hybrid vehicle to replace the 2000 Saturn is proposed to come from this reserve. The cost may be less, if a \$15,000 grant is received. Police vehicles are currently not funded from the reserve, but have been paid from the Police Department's operating budget. In FY 2018, a police vehicle is proposed to be funded from the Public Safety Reserve to the amount of \$40,000. The Public Safety Reserve has declined with declining speed camera revenue.

### Other Designated Reserves

It is proposed to increase the Town's 3-months operating reserve (rainy-day fund) from \$442,000 to \$550,000 to more accurately reflect the actual operating costs for 3 months. This will reduce the unrestricted surplus by the same amount. The Infrastructure Improvement Reserve is projected to go up to \$1,100,000 in FY 2018. It consists of the Town's dedicated road tax and Highway User Revenue (HUR) and funds road and sidewalk repairs. A \$230,000 contribution is budgeted for the Greenbelt Station Reserve funded by the builder of that Greenbelt Station development to compensate the Town for impacts from the development. A \$40,000 architectural study and \$30,000 economic development study are proposed to be funded from this reserve. The Neighborhood Watch/ Emergency Preparedness (NW/EP) Reserve sets aside unspent money from the NW/EP annual appropriation for the purchase of a new trailer. It currently contains approximately \$7,000. Another

\$50,000 are budgeted from the unrestricted fund balance (surplus) to fund security improvements at the Public Works yard and other Town facilities, as well \$25,000 to fund the purchase of tree mapping software and tree contracting services.

#### Recycling Bin Purchases

Public Works Director Cox exhibited 2 types of recycling bins under consideration for distribution to residents to encourage more recycling: a 54-gallon can with unattached lid costing \$28 per unit that is currently in use; and a 64-gallon roll-away can with attached lid costing \$40.20 per unit. The Council discussed the pros and cons of the bins. It was decided to have a test run with a limited number of the large cans.

#### **E. Non-Departmental**

The Town's health insurance carrier LGIT has quoted a modest premium increase of 6% for the Town's health insurance plan. This allows employee contributions to a family plan to remain at 15%. A surplus of \$30,000 to \$40,000 is expected to be returned to the Town at the end of the fiscal year because of a good claims experience. The Town's unemployment compensation was higher in FY 2017 due to a couple of successful claims by employees who were let go, but is budgeted to decline by 4.1% in FY 2018.

Treasurer Rodriguez briefed the Council on the wellness program the Town's health care provider is offering. This is a second attempt to launch the program, which seeks to incentivize employees to become proactive about their health through fitness training, good nutrition and regular checkups.

#### **F. PRECA**

The FY 2018 Parks Recreation, Education and Civic Affairs budget is very similar to last year's; with the exception of a \$4,000 stipend to compensate a community volunteer to assist the Recreation Council with event planning. Recent high turnover on the Recreation Council and other Town organizations has led to a loss of institutional knowledge, which a PRECA intern could help maintain. The budget will also cover the electricity fees for Sports Park that used to be paid by the Boys & Girls Club.

#### **G. Cable**

The cable budget collects franchise fees and customers' Public, Education and Government (PEG) programming fees to

finance the Town's public access channel. In FY 2018, it is proposed to charge \$13,800 to this budget for operating the PEG channel as well as live streaming. An additional \$4,500 fee for the video streaming vendor is also charged to this budget. Capital purchases are projected to decline by 37% (-\$4,200)H.

#### **H. Administration**

TA Cowles said that the FY 2018 budget to be published in the April Bulletin will include an explanation of Town services. Overall, the Administration budget remained fairly consistent with the exception of the salary and benefits appropriations. The salaries line item went up by 4.9% due to the Town-wide implementation of 1% COLA and 2% merit increase and bringing all salaries up to the minimum of the pay scale range. The Municipal Building and Town Center budgets remained the same except for increases in the *Telephone* line item. Those increases reflect the installation costs for an internet-based (VOIP) telephone service. The vendor charges a flat fee of \$1,400 per year per building, which will significantly reduce telephone service costs in the future.

#### FY 2018 Administration budget items Q & A:

- *Law Books* appropriation decrease of 24% (-\$550) due to subscription being replaced with access to the online law books service Lexis Nexus.
- Addition of \$1,600 to the *Elections* line item because of the 2018 Town election.
- *Legal Expenses* increase of 16.7% (+\$1,000) because of greater use of the Town Attorney.
- Water & Sewer were level-funded despite a \$1,000 overage in FY 2017. It is proposed to increase the Town Center rental fee from \$250 to \$300 per four hours to cover increased maintenance costs.

#### **I. Real Property Tax Rates**

TA Cowles explained, in accordance with State law, the Town must notify the public of any changes in real property tax receipts that are above the constant yield. Notice must be given at least 30 days prior to adoption of the budget. Notices will be advertised in the April Bulletin. It is proposed to leave the residential real property tax rate unchanged at 53 cents per \$100 of assessed valuation for a projected increase in tax revenues of \$127,000. The increase is due to a 10% incremental rise in the assessed value of real property in Town. The constant yield rate would require reducing the tax rate to 48 cents.

It is further proposed to increase the commercial real property tax rate for the Public Safety Taxing District (PSTD), which affects

only Town businesses, from 63 cents to 65 cents per \$100 of assessed valuation, for a total yield of \$50,000. This rate increase offsets a decline in receipts from the PSTD personal property tax and ensures that the expenses for one police officer are fully funded.

Motion: MPT Kulpa-Eddy moved to increase the commercial real property tax rate to 65 cents per \$100 of assessed valuation, which rate consists of a base rate of 53 cents, plus an additional special tax (PSTD) rate of 12 cents per \$100 of assessed valuation. CM Rasmussen seconded. The motion was approved 5 to 0.

Motion: CM Rasmussen moved and CM Dennison seconded to keep the residential real property tax rate at 53 cents per \$100 of assessed valuation, of which 3 cents represent a road tax that is dedicated to the Infrastructure Reserve. The motion was approved 5 to 0.

The Council scheduled a follow-up discussion to the budget workshop at the next worksession, at which budget information requested by the Council will be provided.

At 2:45 p.m., CM Rasmussen left to catch a flight.

#### **2. Approval of Minutes**

Motion: CM Shields moved, and MPT Kulpa-Eddy seconded to approve the February 13 worksession minutes. The motion passed 4 to 0.

#### **3. Announcements**

County Councilmember Danielle Glaros is hosting a March 30 meeting on the Prince George's County zoning rewrite. Good Neighbor Day is on April 1.

#### **4. Citizen Comments**

The Council received comments regarding the vehicular right-of-way at the Pontiac Street/ Edmonston Road/ Kenilworth Avenue intersection, a noise problem on Natasha Drive, a trash problem with the Domino's restaurant dumpster, as well as trash removal at Lake Artemesia.

#### **5. Town Council Schedule**

The schedule of upcoming meetings and events was reviewed.

On a motion by CM Dennison, seconded by CM Shields, the meeting was adjourned at 2:52 p.m.

Kerstin Harper, Town Clerk



## **Town of Berwyn Heights Core Governmental Services**

### **Mayor and Town Council**

- Provides overall policy direction and strategic guidance to the Town's Senior Staff members.
- Provides guidance and support for Parks, Recreation, Education & Civic Affairs (PRECA) by promoting recreational and educational programs through coordinating the activities of Town committees and civic clubs, and advocating for the improvement of Town parks and playgrounds.

### **Administration**

- Implements the Town Council's policy decisions and manages the Town's day-to-day operations.
- Prepares and implements the operating and capital budgets for the General Fund and the Public Safety Taxing District.
- Drafts legislation such as Ordinances and Resolutions, and maintains the Town's archives.
- Acts as a liaison to other municipalities, Prince George's County government, as well as agencies within the State of Maryland and the Federal government.
- Serves as a staff liaison to the Election Board, Ethics Commission, Historical Committee, and Recreation Council with key responsibilities of providing staff assistance for Town elections and special events such as Berwyn Heights Day.
- Responsibility for risk management, legal services, maintaining required insurance policies, billing, revenue collection, business licensing, procurement, employee benefits administration, and operation of the public access cable channels.
- Coordinates the annual audit and its filing with the State of Maryland.
- Conducts outreach with residents and businesses through the website, monthly bulletin, and social media.

### **Code Compliance**

- Facilitates compliance with the following Town Ordinances to enhance property values and preserve the characteristics that make Berwyn Heights a desirable place to live, work, and play:
  - 101: Animals (with Police)
  - 104: Building and Inspection
  - 107: Residential Clean Lot (property maintenance)
  - 117: Refuse Ordinance (with Public Works)
  - 120: Licensing of Rental Housing
  - 122: Urban Forest
  - 134: Commercial Clean Lot (property maintenance)
  - 153: Noise (with Police)
- Ensures fair and equitable administration and enforcement of Ordinances through daily Town patrols to address Code violations at commercial and residential property.
- Administers the rental housing licensing and inspection program.
- Reviews all permits and applications for residential and commercial construction; issue permits as approved.
- Manages the Call-a-Bus program.

### **Police**

- Provides law enforcement services in the patrol and investigative divisions to preserve the peace and protect life and property, with jurisdiction covering all residential and commercial property.
- Facilitates compliance with the following Town Ordinances:
  - 101: Animals (with Code)
  - 114: Peace, Order, and Nuisances
  - 119: Traffic and Parking
  - 149: Speed Cameras
  - 153: Noise (with Code)
- Conducts house and premises checks to deter crimes from occurring and safeguard the welfare of residents.
- Builds trust and understanding through community partnerships with citizens, businesses, local organizations, as well as partner law enforcement agencies at the municipal, State, and Federal levels of government. Specific examples include the D.A.R.E. program at Berwyn Heights Elementary School, the "Coffee with Cops" events, and enhanced visibility for crime prevention in the Town's commercial and industrial areas through the Public Safety Taxing District.
- Serves as a staff liaison to the Neighborhood Watch/Emergency Preparedness Committee.

### **Public Works**

- Provides weekly curbside collection of refuse, recycling, yard waste, and bulk items like appliances.
- Responds to inclement weather events like snow storms and flooding, and coordinates with utility service providers.
- Facilitates compliance with the following Town Ordinances, and abates violators as necessary:
  - 117: Refuse Ordinance (with Code)
  - 119: Construction in the Town Right-of-Way
- Responsibility for maintaining infrastructure (streets, sidewalks, curbs and gutters, road signs, and vegetation and trees in the Town's right-of-way), and facilities including the Town Office, Town Center, Public Works Yard, and parks and open spaces.
- Serves as a staff liaison to the Green Team.
- Provides set-up and break-down services for Town-sponsored events and community meetings at the Town Center.



### **Fiscal Year 2018 Introduced Budget Message: General Fund**

Dear Berwyn Heights Residents:

Once again the Town finds itself in a strong fiscal position. Our budgeting discipline has enabled us, for a second year, to satisfy all of our commitments without the need to augment operating expenses with reserve funds. The proposed FY 2018 budget holds the real property tax rates at current levels of \$0.50 per \$100 of assessed value for real property for the operating budget and \$0.03 per \$100 of assessed value for the dedicated infrastructure improvement reserve. The personal property tax rates remain unchanged at \$1.25 per \$100 of assessed value and \$0.075 per \$100 of assessed value for the dedicated infrastructure improvement reserve. The proposed budget achieves balance by:

- Off-setting the \$40,000 decrease in annual income tax revenue due to the State Comptroller's overpayment error through rising residential real property assessments;
- Enhanced enforcement of delinquent personal property tax accounts;
- Stabilized intergovernmental revenues such as Police Aid and Highway User Revenue (HUR) from the State;
- Shifting the funding of capital projects and purchases from the annual operating budget to dedicated reserves restricted in use either due to State law or Town Council policy; and
- Planning for decreased Code revenue as more properties come into compliance without needing to levy a fine.

#### **The following are expenditure highlights of the Introduced FY 2018 General Fund budget:**

- In order to accomplish the Strategic Plan's Goals and Objectives, and meet the Town's mission and vision:
  - \$20,000 is proposed from incoming HUR for a comprehensive road condition assessment and study.
  - \$40,000 is proposed from incoming Greenbelt Station funding for architecture/engineering for a Police Station at the Town Office/Town Center complex.
  - \$30,000 is proposed from incoming Greenbelt Station funding for an economic development study with actionable recommendations for improvements in the commercial and industrial areas.
  - \$50,000 is proposed from unrestricted fund balance for short-term security improvements at Town facilities, and implementing the recommendations of the FY 2016 Urban Forest Management Plan.
- A \$4,000 stipend is proposed in the PRECA budget for a PRECA assistant to facilitate the events of future Berwyn Heights' Day celebrations.
- Wages for the operation of the Town's cable access channels are proposed from the restricted use cable budget.
- Departmental operating expenses were held close, or under, the FY 2017 adopted budget allocations.
  - The majority of increased expenditures in FY 2018 are due to funding the annual cost of the 3% total (1% COLA and 2% merit) adjustment that went into effect in November 2016, and the January 2017 initiative to bring all employees to the minimum of the FY 2017 Pay Plan.
  - No employee promotions are planned for FY 2018.
  - The Departmental salaries line items are proposed for a 3% total (1% COLA and 2% merit) increase based on the recently completed employee performance evaluations. Competing local governments are budgeting for a 2-3% COLA in line with the current Consumer Price Index of 2.7%, in addition to any merit increases.
- There are no premium increases scheduled for employee vision, dental, and life insurance. The average premium increase for medical insurance is 9%; however, the Town's FY2018 renewal was quoted at 6%, reflecting employees' appropriate usage for medical services and preventative care.
  - The number of employees on the Town's insurance changed from 12 to 14 during FY 2017. At the time of adopting the FY 2017 budget, there were 8 employees on single coverage and 4 employees on family coverage. There are currently 7 employees on single coverage and 7 employees on family coverage.
- \$40,000 is proposed from the Public Safety Reserve for a new Police vehicle.
- \$30,000 is proposed from the Vehicle Replacement Reserve for a new Administration vehicle to replace the 2000 Saturn wagon. Up to \$15,000 in State grant funds may be available towards this vehicle replacement purchase.

Residents, I encourage you to participate in the budget process at the public hearing held during the Town Meeting scheduled for May 10 at 7:00 p.m., and watch the video live stream from [BerwynHeightsMD.gov](http://BerwynHeightsMD.gov).

Respectfully,  
Cheryl Jewitt  
Mayor



**One-Page Summary - General Fund  
FY 2018 Introduced Budget**

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Introduced	% Variation
Real Estate Property Tax	\$ 1,228,776	\$ 1,277,093	\$ 1,276,732	\$ 1,407,605	\$ 1,529,024	9%
Penalties on Real Estate Taxes	\$ 3,419	\$ 3,806	\$ 5,620	\$ 3,000	\$ -	-100%
Personal Property Tax	\$ 265,576	\$ 265,506	\$ 229,808	\$ 265,000	\$ 243,000	-8%
Road Fund Tax	\$ 96,497	\$ 98,753	\$ 96,347	\$ 99,456	\$ 105,241	6%
Income Tax	\$ 406,645	\$ 438,407	\$ 379,538	\$ 430,000	\$ 390,000	-9%
Recycling Fee	\$ 72,170	\$ 72,170	\$ 72,170	\$ 72,170	\$ 72,170	0%
Highway User Revenue	\$ 86,995	\$ 86,430	\$ 105,547	\$ 110,216	\$ 105,547	-4%
Police Aid	\$ 50,493	\$ 51,430	\$ 44,981	\$ 51,430	\$ 51,430	0%
Licenses and Permits	\$ 141,844	\$ 133,824	\$ 143,823	\$ 135,300	\$ 139,900	3%
Service Charges	\$ 4,685	\$ 2,402	\$ 217	\$ 2,700	\$ 2,700	0%
Intergovernmental/Grants	\$ 8,232	\$ 25,220	\$ 6,174	\$ 28,432	\$ 8,232	-71%
Fines and Forfeitures	\$ 61,121	\$ 100,379	\$ 78,809	\$ 100,000	\$ 95,000	-5%
Miscellaneous	\$ 94,987	\$ 297,665	\$ 302,444	\$ 299,050	\$ 303,350	1%
Total Operating Receipts	\$ 2,521,440	\$ 2,853,086	\$ 2,742,210	\$ 3,004,359	\$ 3,045,594	1%
Transfers from Reserves	\$ -	\$ 467,561	\$ 198,833	\$ 16,400	\$ 70,000	327%
Transfers from Fund Balance						
For Operating Budget	\$ -	\$ -	\$ 50,000	\$ -	\$ -	
For Capital Projects	\$ -	\$ 479	\$ 145,876	\$ -	\$ 50,000	
Total Revenues	\$ 2,521,440	\$ 3,321,126	\$ 3,136,919	\$ 3,020,759	\$ 3,165,594	5%
Mayor and Council	\$ 19,129	\$ 24,207	\$ 24,430	\$ 29,000	\$ 29,000	0%
Town Administration	\$ 336,030	\$ 361,592	\$ 359,422	\$ 355,622	\$ 370,872	4%
Municipal Building	\$ 22,443	\$ 21,971	\$ 20,757	\$ 15,200	\$ 16,000	5%
Town Center	\$ 36,443	\$ 45,877	\$ 31,717	\$ 25,050	\$ 25,350	1%
Police Department	\$ 564,541	\$ 615,056	\$ 611,218	\$ 693,676	\$ 729,076	5%
Misc. Public Safety	\$ 2,656	\$ 14,559	\$ 10,492	\$ 13,000	\$ 13,000	0%
Code Compliance & Van	\$ 91,372	\$ 98,971	\$ 97,626	\$ 117,155	\$ 128,005	9%
Public Works	\$ 625,865	\$ 684,802	\$ 612,753	\$ 696,910	\$ 727,710	4%
Parks & Recreation	\$ 15,661	\$ 16,325	\$ 14,345	\$ 28,500	\$ 30,250	6%
Cable	\$ 5,003	\$ 10,492	\$ 17,563	\$ 14,840	\$ 30,400	105%
Insurance	\$ 99,391	\$ 88,408	\$ 94,281	\$ 107,400	\$ 107,100	0%
Employee Benefits	\$ 258,565	\$ 228,531	\$ 247,029	\$ 298,304	\$ 317,250	6%
4-Cities Street Sweeper	\$ 16,203	\$ 13,798	\$ 19,952	\$ 19,000	\$ 19,000	0%
Consultant Services	\$ -	\$ -	\$ 60,428	\$ 33,000	\$ -	-100%
Capital Operating Expenditures	\$ 49,418	\$ 39,286	\$ 34,881	\$ 65,320	\$ -	-100%
Transfers to Reserves	\$ 286,160	\$ 383,513	\$ 498,607	\$ 501,382	\$ 412,581	-18%
Total Operating Budget	\$ 2,428,880	\$ 2,647,388	\$ 2,755,501	\$ 3,013,359	\$ 2,955,594	-2%
Capital Projects & Purchases	\$ 23,614	\$ 673,738	\$ 472,254	\$ 7,400	\$ 210,000	2738%
Total Expenditures	\$ 2,452,494	\$ 3,321,126	\$ 3,227,755	\$ 3,020,759	\$ 3,165,594	5%
Net Total	\$ 68,946	\$ 0	\$ (90,836)	\$ -	\$ -	\$ -
<u>Reserve Balances</u>	Note for FY 2016 Actual: \$165,550 in State reimbursement from two capital projects did not arrive before the FY 2016 audit was closed.					
Operating Reserve	\$ 442,000	\$ 442,000	\$ 442,000	\$ 442,000	\$ 550,000	
Cable TV Reserve	62,013	81,948	95,109	88,239	110,669	
Infrastructure Improvement Reserve	377,507	553,790	752,520	913,490	1,112,980	
NW/EP Trailer Reserve	6,007	4,448	6,956	4,448	6,956	
Recycling/Tipping Fund	10,163	10,000	10,000	10,000	10,000	
Vehicle Replacement Reserve	305,711	318,609	159,077	245,354	334,270	
Greenbelt Station Impact Fee Reserve		108,456	330,900	610,820	690,900	
Total Reserves	\$ 1,203,401	\$ 1,519,251	\$ 1,796,562	\$ 2,314,351	\$ 2,815,775	
Total Fund Balance	\$ 985,575	\$ 985,096	\$ 705,010	\$ 816,952	\$ 683,970	

## Fiscal Year 2018 Introduced Budget Message: Public Safety Taxing District

Dear Berwyn Heights Residents and Business Owners:

A decade ago, the Town of Berwyn Heights became the first municipality in Maryland to exercise the new authority to create a special taxing district to enhance public safety. The Public Safety Taxing District (PSTD) encompasses the commercial and industrial properties along Greenbelt Road, Branchville Road, Ballew Avenue, Berwyn Road, and 55<sup>th</sup> Avenue.

The PSTD provides the Berwyn Heights Police Department additional resources to finance capital and operating costs for a police officer to strengthen police protection in the commercial district and the Town at-large. This additional officer augments existing policing efforts with increased staffing flexibility and allows for a second on-duty officer during evening and midnight shifts.

The FY 2018 PSTD proposed budget recommends adopting the constant yield tax rate in the Public Safety Taxing District of \$0.12 per \$100 of assessed value on real property and \$0.15 per \$100 of assessed value on business personal property. The Commercial District Management Authority (CDMA) is the organization of commercial and industrial property owners and operators supporting the PSTD.

The Town of Berwyn Heights benefits from one of the lowest crime rates in Prince George's County through enhanced visibility for crime prevention and deterrence. Continued PSTD funding helps to facilitate the safest possible environment for Berwyn Heights' residents, businesses, and visitors.

On Tuesday, April 18, Berwyn Heights' business owners met with Town Administrator Jessica Cowles, Police Chief K. Antolik, Detective-Sergeant D. Unger, Council Member Gerald Shields and myself to approve the adoption of the FY 2018 PSTD budget.

Respectfully,  
Cheryl Jewitt  
Mayor

### One-Page Summary - Public Safety Taxing District FY 2018 Introduced Budget

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Introduced	\$ Variation	% Variation
<b>Revenues</b>							
Real Estate Tax - Current Year	\$ 37,926	\$ 40,583	\$ 37,953	\$ 40,746	\$ 50,750	\$ 10,004	25%
Real Estate Tax - Prior Years	\$ 44	\$ 416	\$ -	\$ 300	\$ -	\$ (300)	-100%
Personal Property Tax	\$ 29,537	\$ 30,339	\$ 25,534	\$ 30,944	\$ 28,000	\$ (2,944)	-10%
Penalty & Interest on Real Estate Tax	\$ 144	\$ 79	\$ -	\$ -	\$ -	\$ -	
Penalty & Interest on Personal Property Tax	\$ 2,754	\$ 1,551	\$ 243	\$ 1,000	\$ 2,000	\$ 1,000	100%
<b>Total Receipts</b>	\$ 70,406	\$ 72,968	\$ 63,730	\$ 72,990	\$ 80,750	\$ 7,760	11%
<i>Transfer from PSTD Fund Balance</i>	\$ -	\$ -	\$ 35,443	\$ 6,710	\$ -	\$ (6,710)	-100%
<b>TOTAL REVENUES</b>	\$ 70,406	\$ 72,968	\$ 99,173	\$ 79,700	\$ 80,750	\$ 1,050	1%
<b>Expenditures</b>							
Police Services	\$ 58,853	\$ 60,344	\$ 62,522	\$ 74,800	\$ 75,250	\$ 450	1%
Employee Benefits	\$ 4,783	\$ 3,512	\$ 5,225	\$ 4,900	\$ 5,500	\$ 600	12%
<b>Total Operating Budget</b>	\$ 63,636	\$ 63,856	\$ 67,747	\$ 79,700	\$ 80,750	\$ 1,050	1%
Capital Budget - Police Vehicle	\$ -	\$ -	\$ 34,881	\$ -	\$ -	\$ -	
<b>TOTAL EXPENDITURES</b>	\$ 63,636	\$ 63,856	\$ 102,628	\$ 79,700	\$ 80,750	\$ 1,050	1%
<b>Net Total (transferred to Fund Balance)</b>	\$ 6,770	\$ 9,112	\$ (3,455)	\$ -	\$ -		
<b>Beginning Fund Balance</b>	\$ 38,429	\$ 45,199	\$ 54,311	\$ 18,868	\$ 12,158		
<b>Fund Balance Generated or (Used)</b>	\$ 6,770	\$ 9,112	\$ (651)	\$ (6,710)	\$ -		
<b>Capital Budget Purchases</b>	\$ -	\$ -	\$ (34,792)	\$ -	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 45,199	\$ 54,311	\$ 18,868	\$ 12,158	\$ 12,158		

# Berwyn Heights Rec. Council

## *Upcoming Events:*



Sun. 6/4, 5-7pm—Sports Park—Come rock out  
with Kenny the mailman in a live concert by  
"The Side Effect" (formerly "Old School")



Sat. 6/17, 8am—Town Wide Yard Sale  
*(Rain or Shine)*

\*Registration form & more details in the  
June Bulletin



Thu. 7/6, 6-8pm— Lake Artemesia—Live  
concert by the Susan Jones Jazz Quartet  
with Special Guest Jan Knutson

Next Recreation Council Meeting is Tuesday, May 2nd, 7:30 pm  
in the G. Love Room. For more information or to join,  
please contact Susan at [violindreams@verizon.net](mailto:violindreams@verizon.net).





## Code

The Town's Code Compliance Department is working with homeowners to contain stands of bamboo that are spreading across neighboring yards.

Ordinance 107 –

Clean Lot, Section 4-C sets forth that any homeowner who grows bamboo is responsible for containing it to within 2 feet of their property line, and for the cost of removal if it spreads to an adjoining property.

When disposing of bamboo, please cut it into 2 foot sections, and place it at the curb apart from other yard waste. The Code Compliance Department can connect you with the National Zoo for feeding bamboo to Pandas if you have a large amount. Please be aware that cut bamboo stumps have sharp edges that can be a hazard.

Clean Lot Violations	Monthly Totals
High Grass/ Invasives	12
Clean Lot	9
Animals	1
Trash/ Litter	5
Non-Hazardous	18
Vehicles	2
Premise Identification	2
Commercial	5
<b>Total Violations</b>	<b>54</b>
Abatements	0
<b>Permits</b>	
Building	5
Dumpster/ PODs	3
Total Permits issued	8
<b>Rentals</b>	
New Rentals	2
Converted Rentals	0
<b>Total Rentals</b>	<b>192</b>
Rental Licenses Issued	16
<b>Vacant Homes</b>	<b>9</b>

## "Don't lego of that Book"



Reading Competition will wrap up on Berwyn Heights Day, May 6, 2017. Please submit your reading logs to the Town Office by May 19, 2017. The winner of this year's competition will be acknowledged at the June BHEAC meeting. Happy reading!

Sponsored by

## BHEAC

EDUCATION ADVISORY COMMITTEE

Organizing the community to improve educational options for Berwyn Heights students.

## Berwyn Heights Knitting & Crochet Circle



*Coming Soon!*

*First Meeting:*

**May 14, 2017**

**Sundays 6 – 7:30 p.m.**

**G. Love Room (next to Senior Center)**

A free weekly meet-up for knitters and crocheters to work on their own projects while socializing. These are not beginner lessons

Children under 18 may only attend if they are knitters/ crocheters AND a supervising adult stays with them the entire time.

If interested in attending, please email

[lizruthb@gmail.com](mailto:lizruthb@gmail.com)





# Berwyn Heights Volunteer Fire Department & Rescue Squad, Co. 14



Berwyn Heights Volunteer Fire Department & Rescue Squad, Inc. • 8811 60<sup>th</sup> Avenue • Berwyn Heights, MD 20740

*In Case of Emergency Call 911!*

## Recent Working Incidents:

March 20– Squad 14B & Ambo 14 responded to 58th Ave/ Greenbelt Rd in Berwyn Heights for a vehicle accident. One driver was in critical condition and needed to be medevac'd by MSP Trooper 2 to a trauma center.

March 26– Squad 14 operated in the 1200Blk of Myrtle Ave in Takoma Park for a working Apartment Fire- Mutual aid to Montgomery County.

March 27– Squad 14 was alerted on the Working Fire Dispatch to the 9600Blk of Annapolis Rd in Bowie for a House Fire.

March 27– Truck 14 was alerted on the Working Fire Dispatch to assist units on scene with a House Fire in the 2200Blk of Calvert Ave in Adelphi.

April 5– Squad 14 was alerted to the 3300Blk of Rosemary Lane in University Hills to assist units with a working Basement Fire.

April 13– Tech Rescue 14, Squad 14, Utility 14, Chief 14A & Chief 14B operated in the 13700Blk of Central Ave in Bowie Six Flags for the high angle rescue.

**Come join us for Berwyn Heights Day 2017!**

**Saturday May 6th**

Parade 12pm, Games 1pm

BHVFDD Call Volume: March 2017	
Rescue Squads:	134
Ladder Truck:	81
Technical Rescue Support Unit:	3
Ambulance:	226
<b>Total Runs March 2017:</b>	<b>444</b>

## Six Flags Rescue - Take 2

On Saturday April 13, 2017 BHVFDD Rescue Squad 14, Technical Rescue 14, Chief 14A (Fabrizio), Chief 14B (Kiernan), and Utility 14 responded to Six Flags in Bowie for people stuck on the Joker's Jinx roller coaster ride. Bowie VFD was first arriving, and confirmed 20 children & adults trapped 80ft off the ground in no immediate danger. Both BHVFDD chiefs reported to the command post as BHVFDD members began setting up for the rescue. Utility 14 arrived on-scene with two additional BHVFDD rope rescue technicians. Two 100' tower ladders from District Heights VFD & Anne Arundel Station 5 were set up under the stuck cars and positioned so rescuers could secure the cars with chains to prevent them from moving. Once secure, riders were removed from the cars and brought down two at a time with the towers. It took roughly four hours to remove all passengers with no injuries. BHVFDD preformed a similar rescue in August 2014 on the same ride.



## Berwyn Heights Playgroup

### For Preschoolers and Younger

Come join us for a play date and get to know other parents in the community while our children play!

**Mondays 10:30 am - 12:00 pm**

Indoors at Town Center if Cold or Rainy

1<sup>st</sup> & 3<sup>rd</sup> Monday of month - Indian Creek Playground

2<sup>nd</sup> & 4<sup>th</sup> Monday of month - Pop's Park

Please contact Rachel Cicero ([rachelcicero55@gmail.com](mailto:rachelcicero55@gmail.com)) for more information





## Sharon A. McCraney, Realtor®

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### MAY EVENTS:

- May 3<sup>rd</sup> Outdoor Big Band Music Clarice Smith Ctr
- May 6<sup>th</sup>-Berwyn Heights Day (Pancake Breakfast, fun run)
- May 14<sup>th</sup> Mothers Day
- May 29<sup>th</sup> Memorial Day
- May Outdoor Farmers markets (Riverdale Dumm's Corner, Linson Pool-Calvert Rd)

- FREE MARKET ANALYSIS OF YOUR HOME
- NATIONAL/ INT'L WEBSITE/ADVERTISING
- LICENSED IN MD & DC
- 18 YEARS + OF TOWN REAL ESTATE EXPERIENCE

#### LISTED/SOLD past month by Sharon:

**NEW LISTING-7604 Wellesley Dr 3BR 2BA Rambler \$320,000.**

**UNDER CONTRACT-8517 60<sup>th</sup> Av 3BR/2BA Rambler**

**UNDER CONTRACT-6038 Westchester Pk Dr 2BR 1BA .**

**UNDER CONTRACT-5918 Westchester Pk Dr 3BR 2.5 BA**

**SOLD-12401 Braxfield Ct Rockville 2BR 1 BA condo\$170**

**SOLD-2643 Patricia R Harris Pl NE DC TH \$550K.**

If your property is currently listed with another broker, this is not a solicitation of that listing.



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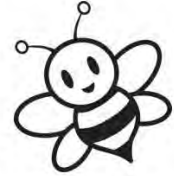
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# Berwyn Heights GreenBee



The **GreenBee** is your monthly guide to tips and resources from the Green Team!  
Email us your ideas at [bgreen.berwynheights@gmail.com](mailto:bgreen.berwynheights@gmail.com). Our next meeting will be  
**Thursday, May 11, 2017 at 7:00 p.m.** at the Town Center, in the G. Love Room. All  
residents are welcome to attend!

## Dog Meet & Greet

Thank you to all who came out for the first Dog Meet & Greet!

Special shout out to PG SPCA, Greenbelt Animal Control, Greenbelt CART, and Berwyn Heights CERT for handing out goodies and valuable info.

Contributions from the event went toward the Homeward Trails Animal Rescue



**Did you know that just 1 dog can produce 248lbs of waste a year?!**

Pet waste can spread disease and contaminate our waterways. Please do your part and properly dispose of pet waste. There are several pet waste stations around town.

**Scoop it, bag it, trash it!**

## Berwyn Heights Day

The Green Team will be selling pollinator-friendly seedlings at Berwyn Heights Day

**Perfect gift for Mother's Day!**



## Spring Town Clean-Up

Help beautify our town by picking up unsightly litter! This is an opportunity to earn service hours! Supplies and refreshments will be provided.

**Date: Saturday, May 13th**

**Time: 10am – 12:30pm**

**Meeting Location: Berwyn Heights  
Town Center**

## Community Garden

Thank you to Mr. Ovila Paquet for generously building and installing new benches at the community garden!





## BULLETIN BOARD

**House Cleaning:** Berwyn Heights resident since 2000 - with 25 years professional house cleaning experience and takes pride in the work done looking for new clients. References in Town and out of town are available. Please give me a call and let me help tackle the house cleaning for you. Free estimates. Please call (301) 474-3024.

**Want adventure and achievement?** Join Boy Scout Troop 740. We meet at Holy Redeemer's Fealy Hall every Tuesday evening. For details, call scoutmaster Loren Lavoy at 301-651-4928.

**Licensed Family Daycare:** Opening for infant to 12 years old. Before and after care for BH Elementary School available. Vouchers are accepted. Meals are provided. Openings are Monday-Friday from 6 AM to 6 PM. Please contact Karuna at 301-345-2939.

**BH Republican Club** meets once a month, usually on the last Monday, at the Senior Center and welcomes all residents to participate. Follow us on Twitter: [twitter.com/BHHeightsGOP](https://twitter.com/BHHeightsGOP) and Like Us on Facebook: [www.facebook.com/BHMDGOP](https://www.facebook.com/BHMDGOP).

**STRESSED!!!** Are you a Senior, a relative or friend of a Senior? Are you, or they, worried about staying home long-term? If you'd like some direction or assistance, without alienating your loved one, I CAN HELP YOU. Sealani Weiner, Geriatric Care Manager. Licensed Independent Clinical Social Worker in MD & DC, Certified Care Manager AND Berwyn Heights resident. 240-965-7274.

**Tutor:** Learning Specialist with vast experience helping children with learning challenges. For a free consultation call or email Kathy Brosh, 301-474-2002, [kathybrosh@gmail.com](mailto:kathybrosh@gmail.com). References available.

**Piano Lessons** in your home. Former PGCPs music teacher, experienced private instructor. Students with special needs welcome. Ms. Liz 240-601-2825.

**House Cleaning:** Help with shopping, cooking, etc. 40-year resident of Berwyn Heights. Very reliable and reasonable rates. Please call DJ at 301-345-1746

**Pet Services:** Experienced dog walker and pet sitter available. Will happily help you with your pets. Call Katelyn, 301-233-2588.

**Lawn Mowing and Trimming,** yard raking and cleanup, basement cleanout, painting, plumbing, general handyman. Reasonable rates and flexible schedule. Call Phil at 202-718-8530. Berwyn Heights references available.

**Meals-on-Wheels** needs your HELP! This 35-year old program needs volunteers to help with their daily operations out of College Park location. Please call 301-474-1002 M-F, 8:30-12:00 if available.

**Need Yard Help?** Shawn and Jeremy have helped Berwyn Heights residents with mowing, raking, mulching, and more for several years. Call 301-474-2002.

**Get Out More!** Let me help you free up your time by helping you in different ways. If you have children, I babysit age 3 and up. Do your kids need help in school? I tutor in different subjects. Don't have time to exercise your lovable pet? I enjoy dog walking/sitting. Please call Greta at 301-982-7115. References upon request.

**Sale-Pro-Form Air Walker Exercise Machine.** Similar to a Nordic-Track. Excellent condition. \$65.00 or best offer. Also Golf Pull Cart, very good condition, \$20.00. Cash and Carry. Live in Berwyn Heights. [240-460-4722](tel:240-460-4722).

**Loving, Licensed Child Care:** (CDA) credentialed in BH. M-F 6:30 AM to 5:30 PM. Ura Daley, 301-313-9131.

**Moving?** All The Way Moving. LLC licensed and insured company giving FREE wardrobe boxes along with low prices. ★Studio or small 1 bedroom \$195-\$260. ★Large 1 bedroom or 2 bedroom \$260-\$375. ★3 bedroom or a house \$763-\$1090. Prices shown are general. Please contact us for a free quote today. Call 202-820-0771

**HELP IS HERE.** Do you need help grocery shopping, bill paying, pick up prescriptions, post office run, general household management, shopping and more...look no further...for \$20 per hour have your own personal concierge. Reliable, Dependable, Fast, and more importantly, TRUSTWORTHY. Call Jackie at 202-669-6297. I'll be there tomorrow.

**Infant or Senior Care:** Nurse/midwife, recent US refugee, legal with work permit, looking for infant care or senior care. Full or part time. IRC internationally certified. Worked in Burundi and Tanzania. Special gift with babies, children with disabilities, and disabled adults. Intermediate English, fluent French. Does not drive. Contact: [joselynekanyundo@gmail.com](mailto:joselynekanyundo@gmail.com).

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# Berwyn Heights Elementary School PTA

-- May 2017 --

## AMERICA'S *got* TALENT

**Berwyn Heights Edition**

**Thurs. May 25 6:30 pm in the BHES Cafeteria**

SING \* DANCE \* TELL JOKES \* PERFORM MAGIC

All talents are encouraged to participate!

Each act **MUST** include at least one current BHES student.

Mandatory dress rehearsal.

More details coming soon!

### **\*\* Scholastic Book Fair \*\***

Bestsellers \* New Releases

Old Favorites \* Gifts & More

**Tues, May 15 - Fri, May 19 \* 9am-4pm**

Proceeds support our school library!

### **TEACHER APPRECIATION WEEK IS MAY 8 - 12**

On behalf of all BHES families, the PTA would like to recognize our school's incredible teachers and staff! We are grateful for every minute you spend with us, every ounce of energy you give to us, every gray hair we cause, every hour of sleep you forgo to improve the lives of our children. We appreciate you more than we could ever adequately articulate.

**THANK YOU!**



### **Upcoming Events**

**Tues. May 2**

PTA meeting @ 6:45 pm

**Mon. May 8 – Fri, May 12**

Teacher Appreciation Week

**Thurs. May 11**

Chorus Concert

**Mon. May 15 - Fri. May 19**

Book Fair

**Tues. May 16**

Instrumental Concert

**Tues. May 23**

Chipotle Fundraiser

**Thurs. May 25**

Talent Show

**Fri. May 26 - Fri, June 2**

Patuxent Wildlife Research Center  
Field Trips

**Mon. May 29**

No School – Memorial Day

Thank you to the **BH SENIORS** for their generous contribution to our school gardens. The springtime color is stunning and we have harvested an abundance of delicious, fresh produce. We truly appreciate your support!

[www.BHESPTA.org](http://www.BHESPTA.org) \* [president@bhespta.org](mailto:president@bhespta.org)  
Facebook: Berwyn Heights ES PTA

# Shauna Aurich—REALTOR

Direct: 301-343-7370

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## Listing of the Month

LOOKING FOR INVESTORS!

3450 Toledo Ter, #106

\$55,000

### Current Listings:

3400 Deep Landing Rd \$499,900

### Under Contract:

5614 Fishermens Court

### Rented:

84422 58th Ave—\$1,850.00



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## Thomas A. Gentile, Attorney

301-908-9427 (cell)  
[tgentile301@yahoo.com](mailto:tgentile301@yahoo.com)  
[www.thomasgentile.com](http://www.thomasgentile.com)



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## HOLY REDEEMER Catholic Church

### Weekend Masses:

Saturday Vigil 5:00 p.m.  
Sunday 8:00 a.m., 10:00 a.m., 12:00 n.  
Sacrament of Reconciliation - Saturday 3:30 p.m.

4902 Berwyn Road • College Park MD 20740  
Tel: 301-474-3920 • Web Site: [holy-redeemer.org](http://holy-redeemer.org)  
Email: [parish@holy-redeemer.org](mailto:parish@holy-redeemer.org)



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and  
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- Leaf Removal
- Routine Lawn Mowing and Edging
- Aerating, Seeding, Fertilization
- Tree Care and Ornamental Pruning
- Tree Risk Assessment Consultation
- Tree and Stump Removal, Cabling/  
Bracing, Root De-compaction and  
Invigoration
- Lightning Protection Systems

## EMERGENCY TREE WORK

**Let Us Handle Your Landscape  
and Tree Care Needs!**





## POLICE BEAT

Includes crimes and accidents that occurred during the month of **March 2017**.

It is not a complete listing of every crimes and/or accident that occurred in the Town. Incidents are listed from beginning of the month to the end of the month, starting with the first report taken during the period within a specified category.

Friday 03/03/2017 at 12:23 at pm 'FIELD OBSERVATION' Cpl. J. Ignowski responded to the 6000 block of Quebec Street for a report of a disorderly person yelling at the rear campus of BHES. Subject was advised to go back in his house and desist his actions. Charges are pending at this time on several unrelated incidents.

Friday 03/03/2017 at 11:30 am 'LOST or STOLEN TAG' Sergeant T. Moroney responded to the 8400 block of 57<sup>th</sup> Avenue for a report of a lost or stolen front tag from a 1991 Toyota.

Saturday 03/04/2017 at 1:00 am 'SUSPICIOUS ACTIVITY' Cpl. Roberson observed as occupants from a vehicle that was parked in front of the BHPD approached the entrance of the station. As one of the females is standing in front of the door, a male subject approached her, and physically picked her up and carried her away. The female was seen to be in distress. The female was seen leaving in another vehicle nearby. The vehicle that was parked in front of the BHPD had a Florida tag and a listing revealed a Beltsville address. Officers checked on the said address and determine that the incident was domestic related.

Saturday 03/04/2017 at 7:25 pm 'VANDALISM' Cpl. Roberson responded to the 8800 block of Edmonston Road for a vandalism report. An unknown person broke out the window of a 2017 Jeep.

Tuesday 03/07/2017 at 5:15 pm 'PROPERTY DAMAGE' Sergeant T. Moroney responded to the parking lot located at 8904 Greenbelt Road for a report of a damaged left quarter panel of a 2005 Toyota that was parked.

Wednesday 03/15/2017 at 9:10 pm 'THEFT' Cpl. S. Krouse responded to

the 8600 block of Cunningham Drive for a report of a theft of a cell phone.

Tuesday 03/21/2017 at 4:15 pm 'MISSING PERSON' Cpl. S. Krouse responded to the 5800 block of Rutan Street for a report of a missing 15 Y/O, W/F who left her house on Thursday 03/16/2017. The missing had refused to call her mother or return home on several occasions. She was placed in the NCIC system as critical missing due to her age. The missing juvenile returned home on Thursday March 23, 2017.

Tuesday 03/21/2017 at 5:27 pm 'RECOVERED STOLEN AUTO' Cpl. Krouse responded to the area of Seminole Street at 60<sup>th</sup> Avenue for a found 2013 Toyota that was stolen and used in an armed car-jacking outside of Berwyn Heights. The initial report was taken by the US Capital Park Police.

Monday 03/27/2017 at 2:48 pm 'ATTEMPT ARMED ROBBERY' Cpl. P. Roberson, along with Sgt. T. Moroney, responded to the Shell Gas Station located at 6001 Greenbelt Road, Berwyn Heights, MD for a report of an attempt commercial armed robbery. Upon arrival, officers made contact with the victim who advised that a black male suspect later identified as the arrested entered the business with a red shirt wrapped around his head with his face exposed. The arrested was holding a black book bag with his left hand and had his right hand inside of the bag. The suspect told the victim to, "Give me all the money out of the register." The victim did not believe that the arrested had a weapon and told him that he did not have any money. The victim left the register area and began to chase the arrested from the business. The arrested fled the area, but was apprehended a short time later with the book bag in the 5800 Block of Cherry Wood Lane. A show up was conducted with the victim. The victim positively identified the arrested as the suspect who attempted to rob the business. Arrested: ROBERTSON, Abel Lamar, a 26 Y/O, B/M of Washington DC.

Thursday 03/30/2017 at 2:45 pm 'FOUND PROPERTY' A resident walked into the BHPD and reported that she found a department store credit card on a sidewalk near Pontiac Street.

Saturday 03/18/2017 at 12:30 pm Pfc.

T. Hollowell impounded a 2013 Lexus from the location of Greenbelt Road at 58<sup>th</sup> Avenue due to an accident.

Friday 03/24/2017 at 4:16 pm Pfc. Y. Ramirez impounded a 2002 Honda from the location of the 8400 block of Cunningham Drive. The vehicle was disabled after hitting a tree. The driver was unlicensed.

Friday 03/24/2017 at 7:06 pm Pfc. Y. Ramirez impounded a 2000 Lincoln from the location of the 6100 block of Seminole Street. The tags on the vehicle were suspended as well as the driver's license.

Thursday 03/30/2017 at 8:35 am Pfc. Y. Ramirez impounded a 2001 Chevy Malibu from the 6200 block of Quebec Street for suspended and altered registration.

### PERMIT(s)

Martin Campbell of Goucher Drive. / U-Haul 'PV84349' Expired 03/20/2017

Faustino Menjivar, a coach with the Boys and Girls Club application for the usage of Sport Park was approval for the River Plate Football Club. Field usage is approved for Friday evenings from 6:00 pm to 8:00 pm. Usage to begin on March 24, 2017 and to continue until November 15, 2017

## PATRONIZE

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Thomas A. Gentile, Attorney-at-Law	30
Holy Redeemer Church	30
Angela Lazo, House Cleaning	27
Aaron Linchuck, D.D.S.	32
Sharon McCraney, Long & Foster Realty	25
Phillips Mudd, Attorney-at-Law	33
Bob Neri, Century 21, Trademark Realty	30



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Attorney-at-law  
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AND BH RESIDENTS

## COMMUNITY ORGANIZATIONS

### Boys & Girls Club

President: Brandon Batton

Vice President: Angela Wolfinger

[angela.wolfinger@gmail.com](mailto:angela.wolfinger@gmail.com)

Registrar: Tiffany Papanikolas

240-338-5191

Soccer Commissioner: Jason

Papanikolas 240-338-5191

T- Ball Commissioner:

James Johnson

Basketball Commissioner:

Kristen Buker 240-965-7055

Track Commissioner: Jeff Osmond

301-474-2737

### Neighborhood Watch/Emergency Preparedness/CERT

Co-Chair Merrill Weinrich

[mweinrich2@verizon.net](mailto:mweinrich2@verizon.net)

Co-Chair Michael Attick

[mikeattick@verizon.net](mailto:mikeattick@verizon.net)

### Historical Committee

Kerstin Harper 301-474-5000

[Kerstin.harper59@gmail.com](mailto:Kerstin.harper59@gmail.com)

### Men's Basketball League

Jim McGinnis 301-651-8142

### Playgroup

Rachel Cicero

[rachelcicero55@gmail.com](mailto:rachelcicero55@gmail.com)

### Quilter's Club

Lois Williams 301-345-6214

### Recreation Council

Susan Jones

[violindreams@verizon.net](mailto:violindreams@verizon.net)

Theresa Beck

[beck\\_theresa@yahoo.com](mailto:beck_theresa@yahoo.com)

### Seniors Club

Ray Smith 301-474-3482

### Green Team

Therese Forbes 301-982-7115

[therese@celticclans.com](mailto:therese@celticclans.com)

### BH Elementary School PTA

Chris McComb

[President@BHESPTA.org](mailto:President@BHESPTA.org)

### Karate Club

Leon Swain 301-728-2881

Brett Bentley 240-678-9103

# BERWYN



# LAWN CARE

ask for Michael  
FREE ESTIMATES

## 301-580-1264

[BerwynLawnCare@gmail.com](mailto:BerwynLawnCare@gmail.com)

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& MORE



# May 2017

## TOWN OF BERWYN HEIGHTS

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Apr 30  Street Sweeper	May 1 7:00 PM Worksession Council Chamber	2 7:30 PM Rec. Council Meeting G. Love Room  6:45 PM PTA Mtg. BHES Library	3 7:00 PM NW-EP Meeting G. Love Room	4 8:00 PM Boys and Girls Club G. Love Room	5	6 <b>BERWYN HEIGHTS DAY</b>
7	8	9	10 7:00 PM Town Meeting FY18 Budget Adoption Council Chamber	11 7:00 PM Green Team Meeting G. Love Rm	12	13 10:00—12:30 SPRING CLEANUP 
14 6:00 PM Knitting/Crochet Meeting G. Love Room Happy Mother's Day	15 7:00 PM Worksession Council Chamber	16	17	18 7:00 PM EAC Meeting Town Ctr. 2nd Floor	19	20
21	22	23 7:30 PM BHHC Mtg. G. Love Rm	24	25	26	27
28	29  Memorial Day Town Govt. Closed—No Trash Pickup	30	31	Jun 1	2	3

**PLEASE DO NOT PARK ON THE STREET, IF POSSIBLE, DURING THE WEEK THAT THE STREET SWEEPER IS IN TOWN.**

Recycling  
 Street Sweeper  
 Yard Waste  
 Trash  
 Bulk Trash  
 North South North South

# BERWYN HEIGHTS BULLETIN

**TOWN OF BERWYN HEIGHTS**  
**5700 Berwyn Road**  
**Berwyn Heights, Maryland 20740-2799**

**CARRIER-ROUTE SORTED**  
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## POSTAL CUSTOMER BERWYN HEIGHTS, MARYLAND

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### TOWN INFORMATION

#### Town of Berwyn Heights Phone Nos.

Emergency - Fire Rescue ..... 9-1-1  
Police (Non-Emergency) ..... (301) 352-1200  
Police Administrative Office ..... (301) 474-6554  
Code Compliance Department ..... (301) 513-9331  
**Email:** [code@berwynheightsmd.gov](mailto:code@berwynheightsmd.gov)  
Public Works Department ..... (301) 474-6897  
**Email:** [publicworks@berwynheightsmd.gov](mailto:publicworks@berwynheightsmd.gov)  
Fire Department ..... (301) 474-7866  
Senior Center ..... (301) 474-0018  
Community Center (Gym) ..... (301) 345-2808  
Town Office ..... (301) 474-5000  
Office Hours: 8:30 a.m. - 5:00 p.m.  
Call-a-Bus Reservations ..... (301) 513-9331

#### Mayor and Council

Cheryl Jewitt (240) 472-6835 [cjewitt@berwynheightsmd.gov](mailto:cjewitt@berwynheightsmd.gov)  
Mayor — Public Safety/Health  
Jodie Kulpa-Eddy (301) 345-1516 [jkulpaeddy@berwynheightsmd.gov](mailto:jkulpaeddy@berwynheightsmd.gov)  
Mayor Pro Tem — Administration  
Patti Dennison (301) 474-5000 [pdennison@berwynheightsmd.gov](mailto:pdennison@berwynheightsmd.gov)  
Councilmember — Public Works  
Christopher Rasmussen (612) 940-8510 [crasmussen@berwynheightsmd.gov](mailto:crasmussen@berwynheightsmd.gov)  
Councilmember — Code Compliance  
Gerald Shields (504) 250-2040 [gshields@berwynheightsmd.gov](mailto:gshields@berwynheightsmd.gov)  
Councilmember — Parks & Recreation, Education & Civic Affairs

#### Regular Trash Collection Schedule

North of Pontiac..... Mondays & Thursdays  
South of Pontiac..... Tuesdays & Thursdays

#### Heavy Trash Day:

Monday for North of Pontiac  
Tuesday for South of Pontiac

#### Recycling Schedule:

Wednesdays for the entire Town.

#### Town Helpline

Do you have a suggestion or problem or a question on an ordinance, or have a historical question? Want to receive meeting agendas or minutes by email?  
Email Town at  
[contact@berwynheightsmd.gov](mailto:contact@berwynheightsmd.gov)  
Be assured that your communication will be answered promptly

#### Watch Council Meetings



**On Comcast channel 71**  
**FIOS channel 12**

Most recent meeting: M-S 11:00 A.M.  
2nd most recent mtg: M-S 3:00 P.M.  
3rd most recent mtg:  
Tue, Thu, Fri., Sun.: 8:00 P.M.

**Town of Berwyn Heights Website:** <http://www.berwynheightsmd.gov>; Follow us on Twitter @BerwynHeightsMD

Questions or advertising rates — call Administration Department at (301) 474-5000.

Or email: [yodoi@berwynheightsmd.gov](mailto:yodoi@berwynheightsmd.gov)

Submission deadline is the 15th of the month

Helen Van Doren, Design & Layout